CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION
Parish Hill Middle/High School Library
Tuesday, February 18th, 2025 7:00 PM
MEETING MINUTES

1. **Call to Order and Pledge of Allegiance –** Chair Stacy Foster called the meeting to order at 7:05 PM.
    a. Members Present: Chair Stacy Foster, Vice Chair Michael Smardon, Joy Becker, Ellen Gillon, Cassidy Martin, and Camden Kammer. Also present, Superintendent Andrew Skarzynski and Business Manager Jobina Miller.
    b. Not Present: Kathy Freed, Hayley Tiller-Albert, and Susan Lovegreen.
2. **Communication with the Audience –** No one commented.
3. **Written Communications to the Board –** Superintendent Andrew Skarzynski provided Bill #591 to the Board.
4. **Approval of January 21, 2025 Meeting Minutes**
    a. Michael Smardon made a motion to approve the minutes / Cassidy Martin seconded. *Motion unanimously passed.*
5. **Approval of Financial Statements – January 2025**
    a. Michael Smardon made motion to approve the Financial Statements / Cassidy Martin seconded. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
    a. **Principal –** Superintendent Andrew Skarzynski gave the Principal's Report for Brian Tedeschi as he was not present which discussed Professional Development Day, Sports teams, Blood Drive, and upcoming events.
    b. **Superintendent –** Andrew Skarzynski gave his report which discussed "Leading Now" Superintendent's Group, snow days, Health Care Renewal, power outages, Title 9, and CAPS.
7. **Old Business/New Business**.
    a. **Report by PHACT/PTSA**
        i. Report was given by Joy Becker.
    b. **Budget Forecast FY 24-25 – Jobina Miller**

i. Business Manager Jobina Miller stated they are 58% through the school year.

c. Discussion and Possible Action on Initial Budget

i. Jobina Miller presented the Initial Budget to the Board.

d. Discussion and Possible action on Graduation Date

i. Joy Becker made a motion to set the Graduation Date as June 13th, 2025 / Cassidy Martin seconded. *Motion unanimously passed.*

e. Receive Resignation for Nicole Cobane-Lightner

i. The Board received the resignation.

8. Committee Reports/Requests for Board Action

a. Fiscal & Plant – Met.

b. Educational and Board Policies – Not met.

c. Central Office – Not met.

d. Technology/Website – Not met.

e. Personnel and Supervision – Not met.

f. Newsletter – Not met.

g. CABE/EASTCONN – Discussed.

9. Second Audience for Citizens

a. No one commented.

10. Agenda Items for Next Meeting

a. January 21st Special meeting minutes and Budget update.

11. Adjournment

a. Michael Smardon made a motion to adjourn at 7:49 PM / Cassidy Martin seconded. *Motion unanimously passed.* Adjourned at 7:49 PM.

Respectfully Submitted,

Cassie Haddad