**CHAPLIN, HAMPTON, SCOTLAND AND**
**REGIONAL DISTRICT ELEVEN**
**BOARD OF EDUCATION**
**Parish Hill Middle/High School Library**
**Tuesday, November 19, 2024 7:00 PM**
**MEETING MINUTES**

1. **Call to Order and Pledge of Allegiance –** Chair Stacy Foster called the meeting to order at 7:02 PM.
    a. Members Present: Chair Stacy Foster, Joy Becker, Ellen Gillon, Kathy Freed, Susan Lovegreen, Hayley Tiller-Albert, and Camden Kammer. Also present, Superintendent Andrew Skarzynski, Principal Brian Tedeschi, and Business Manager Jobina Miller.
    b. Not Present: Vice Chair Michael Smardon and Cassidy Martin.
2. **Communication with the Audience**
    a. A Parish Hill Employee thanked the Board for their donation.
3. **Written Communications to the Board –** None received.
4. **Approval of October 15, 2024 Meeting Minutes**
    a. Kathy Freed made a motion to approve the minutes / Susan Lovegreen seconded. Ellen Gillon abstained. *Motion passed.*
5. **Approval of Financial Statements – October 2024**
    a. Kathy Freed made motion to approve the Financial Statements / Susan Lovegreen seconded. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
    a. **Principal –** Principal Brian Tedeschi gave his report which discussed the National Honor Society Blood Drive, Veteran's Day Luncheon, Helping Hands Food Drive, upcoming events, and the Male and Female Sports Teams.
    b. **Superintendent –** Andrew Skarzynski gave his report which discussed a staffing update, student programs, budgeting, and statutes/bills.
7. **Old Business/New Business**.
    a. **Report by PHACT/PTSA**
        i. Report was given by PHACT President, Stephanie Bora.
    b. **Budget Forecast FY 24-25 – Jobina Miller**

i. Jobina Miller updated Board and stated they are 30% through the school year and 30% through the budget.

**c. Receive Resignation of Ashley Pelletier -** Received.

**d. Review and Possible Action to pay Cafeteria Receivables**

i. Kathy Freed made a motion to approve the action to pay the receivables as required by State Statute / Ellen Gillon. *Motion unanimously passed.*

**e. Tentative Preliminary Approval of Non-Discrimination Policy 0521**

i. Kathy Freed made a motion for tentative approval of Non-Discrimination Policy 0521 / Hayley Tiller-Albert seconded. *Motion unanimously passed.*

**f. Notice and Possible Action and Approval of Region 11 Increasing Education Diversity Plan**

i. Kathy Freed made a motion to approve the Regional 11 Increasing Education Diversity Plan / Joy Becky seconded. After discussion, m*otion unanimously passed.*

**8. Committee Reports/Requests for Board Action**

**a. Fiscal & Plant –** Met.

**b. Educational and Board Policies –** Not met.

**c. Central Office –** Not met.

**d. Technology/Website –** Not met.

**e. Personnel and Supervision –** Not met.

**f. Newsletter –** Newsletter is going out soon.

**g. CABE/EASTCONN –** Discussed.

**9. Second Audience for Citizens**

**a.** A staff member asked the Board if they received "The Happenings" email chain.

**10. Agenda Items for Next Meeting**

**a.** A new policy for preliminary approval, draft of next School Year Calendar for preliminary approval, and Final Approval of Non-Discrimination Policy 0521.

**11. Adjournment**

**a.** Kathy Freed made a motion to adjourn at 7:57 PM. *Motion unanimously passed.* Adjourned at 7:57 PM.

Respectfully Submitted, Cassie Haddad