CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION
Parish Hill Middle/High School Library
Tuesday, October 15, 2024 7:00 PM
MEETING MINUTES

1. **Call to Order and Pledge of Allegiance –** Chair Stacy Foster called the meeting to order at 7:10 PM.
    a. Members Present: Chair Stacy Foster, Joy Becker, Susan Lovegreen, Cassidy Martin, Kathy Freed, and Camden Kammer. Also present, Superintendent Andrew Skarzynski and Business Manager Jobina Miller.
    b. Not Present: Vice Chair Michael Smardon and Ellen Gillon.
2. **Communication with the Audience**
    a. An audience member stated Homecoming is coming up.
    b. Chair Stacy Foster stated Hayley Tiller-Albert will be running to fill the vacant spot on the Board.
3. **Written Communications to the Board –** None received.
4. **Approval of September 17, 2024 Meeting Minutes**
    a. Cassidy Martin made a motion to approve the minutes / Susan Lovegreen seconded. *Motion unanimously passed.*
5. **Approval of Financial Statements – September 2024**
    a. Cassidy Martin made motion to approve the Financial Statements / Kathy Freed seconded. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
    a. **Principal –** Superintendent Andrew Skarzynski gave the principal report for Principal Brian Tedeschi as he was unable to attend. The report discussed professional development day and upcoming events.
    b. **Superintendent –** Andrew Skarzynski gave his report which discussed a staffing update, mandates from the State, and meeting of the Small Town Superintendents Group.
7. **Old Business/New Business**.
    a. **Report by PHACT/PTSA**

i. Report was given by PHACT President, Stephanie Bora.

b. Budget Forecast FY 24-25 – Jobina Miller

i. Jobina Miller updated Board and stated they are 25% through the school year and 20% through the General Fund.

c. Discussion and Possible Action: Ken Henrici Field Dedication date determination and event design

i. Board discussed. No action made.

d. Board Goals

i. Tabled until next meeting.

8. Committee Reports/Requests for Board Action

a. Fiscal & Plant – Not met.

b. Educational and Board Policies – Met.

c. Central Office – Met.

d. Technology/Website – Not met.

e. Personnel and Supervision – Not met.

f. Newsletter – Upcoming meeting.

g. CABE/EASTCONN – Discussed.

9. Second Audience for Citizens

a. An audience member asked the Board if there will be a plaque for the dedication of the field to Ken Henrici.

10. Agenda Items for Next Meeting

a. Plan for adversity and Board Goals.

11. Adjournment

a. Susan Lovegreen made a motion to adjourn at 7:53 PM / Kathy Freed seconded. *Motion unanimously passed.* Adjourned at 7:53 PM.

Respectfully Submitted,

Cassie Haddad