CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION
Parish Hill Middle/High School Library
Tuesday, August 20, 2024 7:00 PM
MEETING MINUTES

1. **Call to Order and Pledge of Allegiance –** Vice Chair Michael Smardon called meeting to order at 7:02 PM.
    a. Members Present: Michael Smardon, Joy Becker, Therese Smith, Susan Lovegreen, Cassidy Martin, and Ellen Gillon. Also present, Superintendent Andrew Skarzynski, and Business Manager Jobina Miller.
    b. Not Present: Kathy Freed, Stacy Foster, and Camden Kammer.
2. **Communication with the Audience –** None.
3. **Written Communications to the Board –** None received.
4. **Approval of July 9, 2024 Meeting Minutes**
    a. Therese Smith made a motion to approve the minutes / Joy Becker seconded. Cassidy martin, Susan Lovegreen, Ellen Gillon, and Therese Smith abstained. *Motion passed.*
5. **Approval of Financial Statements – July 2024**
    a. Joy Becker made motion to approve the Financial Statements / Susan Lovegreen seconded. *Motion unanimously passed.*
6. **Administrative Reports/Administrative Requests for Board Action**
    a. **Principal –** Acknowledged his appreciation for some of the staff, upcoming events, and getting ready for the school year to begin.
    b. **Superintendent –** Andrew Skarzynski gave his report which discussed the process of getting ready for the school year to begin, and an update on some policies.
7. **Old Business/New Business**.
    - Cassidy Martin made a motion to add to the agenda as item "7. J" *Discussion and possible action on getting a new Generator* / Susan Lovegreen seconded. *Motion unanimously passed.*
    a. **Report by PHACT/PTSA**

i. No update at this time.

b. Budget Forecast FY 24-25 – Jobina Miller

i. Jobina Miller updated Board.

c. Summer Projects

i. Superintendent Andrew Skarzynski updated the Board on the Maintenance Report that was received and reviewed about projects happening to the building.

d. Receive Resignation – Rebecca Fontaine

i. Resignation of Rebecca Fontaine was received.

e. New Hires – Alexis Dudek, Candace Hernandez

i. Superintendent Andrew Skarzynski updated the Board on the new hires.

f. Discussion on new Teacher/Leader Evaluation plan – Brian Tedeschi

i. Principal Brian Tedeschi discussed the New Teacher/Leader Evaluation Plan with the Board.

ii. Cassidy Martin made a motion to add as item "F. 1." *Action on the New Teacher/Leader Evaluation Plan* / Joy Becker seconded. *Motion unanimously passed.*

1. **Action on the New Teacher/Leader Evaluation Plan**

i. Cassidy Martin made a motion to approve / Susan Lovegreen seconded. *Motion unanimously passed.*

g. Request by Food Services Director for SY 24-25 Lunch price increase

i. Cassidy Martin made a motion to increase the lunch price for the School Year 2024-2025 from $3.25 to $3.50 effective August 28th, 2024 / Susan Lovegreen seconded. *Motion unanimously passed.*

h. Projected 24-25 Enrollment

i. Andrew Skarzynski said the projected enrollment for the new school year is around one hundred and ninety.

i. Discussion and action on dedication/renaming Sports Fields or Library for Kenneth Henrici

i. Cassidy Martin made a motion to rename the athletic fields after former Superintendent Kenneth Henrici and plan a ceremony to do so / Therese Smith seconded. *Motion unanimously passed.*

j. Discussion and possible Action on getting a new Generator

i. Cassidy Martin made a motion to replace the generator with the "Tower Generator Systems, LLC from Canton, CT $87,170.00" / Ellen Gillon seconded. *Motion unanimously passed.*

8. Committee Reports/Requests for Board Action

a. Fiscal & Plant – Met before this meeting.

b. Educational and Board Policies – Met.

c. Central Office – Not met.

d. Technology/Website – Not met.

e. Personnel and Supervision – Not met.

f. Newsletter – Not met.

g. CABE/EASTCONN – Cassidy Martin gave an update on CABE.

9. Second Audience for Citizens

a. None.

10. Agenda Items for Next Meeting

a. Policies and Board of Ed Goals.

11. Adjournment

a. Susan Lovegreen made a motion to adjourn at 8:03 PM / Cassidy Martin seconded. *Motion unanimously passed.* Adjourned at 8:03 PM.

Respectfully Submitted,

Cassie Haddad