

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION**

**Regional District #11**

**FISCAL & PLANT COMMITTEE  
SPECIAL MEETING MINUTES**

**November 15, 2022**

**6:15 PM**

**1. Call to Order** - Dennis LaBelle called the meeting to order at 6:20 PM.

Committee Members Present were Dennis LaBelle and Stacy Foster. Also present was Superintendent Kenneth Henrici, Business Manager Jobina Miller, and Director of Maintenance Andrew Barillari.

**2. Approval of September 20, 2022, and October 18, 2022, Minutes**

- Dennis LaBelle made motion to approve to approve the September minutes / Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*
- Dennis LaBelle made motion to approve the October minutes / Foster moved / LaBelle seconded. *Motion unanimously passed.*

**3. Approval of Financial Statement – September and October 2022**

- Dennis LaBelle made motion to approve the September Financial Statement / Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*
- Dennis LaBelle made motion to approve the October Financial Statement / Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.*

**4. Budget Forecast - FY 22-23**

- a. General Fund** – Line items for departments are right where they need to be, and the Special Education costs are Jobina Miller’s main concern as of current.
- b. Grant** – Jobina Miller will be moving \$30,000 from the General Fund to the Grant Fund for November; everything else has been received.
- c. Cafeteria** - Waiting on money for August and September. Jobina Miller stated that after Thanksgiving, lunches will no longer be free.

**d. Capital and Nonrecurring** – Audits are complete.

**5. Report of Split System Heating/Cooling Project** – Andrew Barillari stated he received a quote of \$42,000 from a company to complete the project and then stated he will continue to do further research to find someone who will give a smaller quote.

**6. Maintenance Report** - The Maintenance Report was received and reviewed by the committee.

**7. Adjournment** – Dennis LaBelle made motion to adjourn at 6:56 PM / Foster moved / Dennis LaBelle seconded. *Motion unanimously passed.* Adjourned at 6:56 PM

Respectfully submitted,

Cassie Haddad

11/17/2022