

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
MEETING MINUTES
TUESDAY, JANUARY 18, 2022
7:00 PM
PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY**

- 1. Call to Order and Pledge of Allegiance – Chairperson Dennis LaBelle called the meeting to order at 7:02pm. Present were Board members Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Susan Lovegreen, Cassidy Martin and Michael Smardon. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
- 2. Communication with the Audience –** Kathy Donahue asked the Board to please send her a copy of the updated 5-year Capital Improvement Plan.
- 3. Written Communications to the Board –** Stephanie Harrington sent correspondence to the Board asking them to consider joining the Regional Youth Services Bureau. This has been added to the agenda for discussion later in the meeting.
- 4. Approval of December 21, 2021 Minutes –** Joan Fox noted a correction on line item 9F; change the statement “The next edition will focus on the budget” to “The last edition will focus on the budget”. Dennis LaBelle noted a correction in line item 8A; change the statement “Kathy Freed said that they have 17 members to date” to “Kathy Freed said that they have 70 members to date”. **Stacy Foster moved to approve the December 21, 2021 minutes as amended. Kathy Freed seconded and the motion passed with the following vote:**
Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Cassidy Martin.
Abstain: Michael Smardon.
- 5. Approval of Financial Statement – December 2021 –** Stacy Foster moved to approve the December 2021 Financial Statement. **Kathy Freed seconded and the motion passed with the following vote:**
Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Smardon.
- 6. Administrative Reports/Administrative Requests for Board Action**
 - A. Principal –** Principal Brian Tedeschi updated the Board on mid-term exams, the February 18th Professional Development Day, emergency practices and drills, the Winter Season for Sports teams and the entire cafeteria staff being out sick and how former cafeteria employees came in to help keep things running.
 - B. Superintendent –** Superintendent Ken Henrici spoke to the Board about staffing, a FMLA request, the need for more long-term subs, the 180 tests kits and 350 N95 masks received last Friday, the CABA Area 3 Legislative Breakfast scheduled for January 31st, the recruitment and retention plan in process for 8th grade students, the CAPSS meeting scheduled for February 8th, the MDG meeting scheduled for February 24th, the FY22-23 Budget, the grant secured by the PTSA, and the former Cafeteria Director and workers coming together to assist with food service while the entire Cafeteria staff was out sick.
- 7. Old Business/New Business**
 - A. Report by PHACT/PTSA –** Kathy Freed spoke of the inspirational quotes placed throughout the school that were worked on over the Holiday break and the Reflections Program. Their next meeting is scheduled for January 26th.
 - B. Approval of SY22-23 School Calendar –** Stacy Foster moved to approve the SY22-23 School Calendar. **Sally Ireland seconded and the motion passed with the following vote:**

Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Smardon.

C. Explanation of ESSER Grant Allocations – Superintendent Ken Henrici spoke of the allocation of \$325,000.00 in ESSER funds in the following areas:

Learning loss, Long-term substitutes, Custodians, Ventilation issues, Summer HVAC project for the lower level classrooms, PPE supplies, Outdoor Gazebo, Video Equipment upgrades, the purchase of 50 Chromebooks and Musical equipment.

D. Public Input on FY22-23 Budget – Kathy Donahue asked if the Board could please provide her with a copy of the ESSER funds allocation list.

E. Discussion of Membership in Regional Youth Services Board/Juvenile Review Board – Stephanie Harrington spoke of the benefits of holding a membership in the Regional Youth Services Board/Juvenile Review Board. She serves on the United Mental Health Services Board and the surrounding towns do not have a Youth Services Bureau. United Mental Health Services offers these services. If we choose to designate them as our Youth Services Bureau, they would be happy to come to a Board meeting to further discuss their services. There is no reason not to join as this is a great organization. Stephanie will provide Superintendent Henrici with a point of contact and he will reach out to them for more information.

8. Committee Reports/Requests for Board Action

A. Fiscal & Plant – Chairperson Dennis LaBelle said that the committee met this evening and discussed the financials and the maintenance report.

B. Educational and Board Policies – the committee has not met.

C. Central Office – Chairperson Dennis Labelle said the committee met last week and discussed the budget and the Superintendent’s evaluation.

D. Technology – the committee has not met.

E. Personnel and Supervision – there are no negotiations at this time.

F. Newsletter – Joan Fox said that the committee is meeting in the next week or so and have some good articles for the newsletter.

G. CABE/EASTCONN – Joan Fox said she will attend a CABE webinar on January 27th; the topic will be “Art of Listening”. She would also like to attend the Legislative Breakfast on January 31st. Kathy Freed has nothing new to report from EASTCONN.

9. Second Audience for Citizens – Lynn Yugas of 45 Calvin Burnham Road in Hampton addressed the Board about busing issues she has been having with EASTCONN. She has had many conversations with them as well as school officials and is not satisfied with the outcome. She is asking for the Board’s assistance to resolve the matter. Superintendent Henrici said he will arrange for a conference call with Mrs. Yugas and EASTCONN tomorrow. She thanked the Board for their time.

10. Agenda Items for Next Meeting – Preliminary budget, Discussion and Possible Action on Membership in Regional Youth Services Board/Juvenile Review Board.

11. Adjournment – Stacy Foster moved to adjourn at 8:13pm. Sally Ireland seconded and the motion passed with the following vote:

Yes: Stacy Foster, Joan Fox, Kathy Freed, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen, Cassidy Martin and Michael Smardon.

Respectfully Submitted,
Diane Ritchotte
Recording Secretary