

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
MEETING MINUTES
TUESDAY DECEMBER 15, 2020
7:00 PM
PARISH HILL MIDDLE/SENIOR HIGH SCHOOL LIBRARY**

1. **Call to Order and Pledge of Allegiance** - Chairman Dennis LaBelle called the meeting to order at 7:00 pm. Present members were Cassidy Martin, Sally Ireland, Stacy Foster, Michael Smardon, Joan Fox, Kathy Freed and Kate Donnelly. Administrators present were Superintendent Ken Henrici and Assistant Principal Tom McKenna. Pledge of Allegiance was recited.
2. **Communication with the Audience** – Monica Egan addressed the board concerning school safety during the current pandemic. Marc Baron agreed with the sentiments addressed by Monica Egan. Prentice Tracy addressed the board concerning school safety during the current pandemic. Cortney Conner addressed the board concerning school safety during the current pandemic. Alex Poletti addressed the board concerning school safety during the current pandemic. Genevieve Govoni addressed the board concerning school safety during the current pandemic.
3. **Written Communications to the Board** – Chairman Dennis LaBelle acknowledge a letter from Monica Egan.
4. **Approval of November 17, 2020 Minutes** – Stacy Foster moved to approve the November 17, 2020 minute. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Kathy Freed, Cassidy Martin, Sally Ireland, Joan Fox, Michael Smardon, Dennis LaBelle
Abstain: Stacy Foster
5. **Approval of Financial Statement – November 2020** – Stacy Foster moved to approve the November 2020 Financial Statement. Michael Smardon seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Joan Fox, Michael Smardon, Stacy Foster, Kathy Freed and Dennis Labelle
6. **Administrative Reports/Administrative Requests for Board Action**
 - A. **Principal** – Assistant Principal Tom McKenna updated the board on the current distance learning and recognized the efforts of all staff members.
 - B. **Superintendent** – Superintendent Ken Henrici spoke to the board about Canterbury designating Parish Hill High School as a School of choice, an upcoming insurance meeting, and problems with positive case reporting.
7. **Old Business/New Business**
 - A. **Approval of Science Department Costa Rica Trip – 2021** – Heather Shedd – Stacy Foster moved to table the Science Department Costa Rica Trip. Sally Ireland seconded and the motion passed with the following vote:
Yes: Kate Donnelly, Kathy Freed, Cassidy Martin, Sally Ireland, Joan Fox, Stacey Foster, Michael Smardon and Dennis LaBelle.
 - B. **Report by PHACT/PTSA** – Lisa LaBelle updated the board of masks sales for the Dakota Bartlet an upcoming fundraiser, and becoming a school of excellency.
 - C. **Budget Forecast 20-21** – Business Manager Antonio Caldas updated the board on the 20-21 budget forecast.
 - D. **Curriculum Review Committee Update; Discipline Review Committee Update** – Assistant Tom McKenna updated the board on the Curriculum Review Committee and the Discipline Review Committee.
 - E. **Discussion of “Remote” Snow Days** – Superintend Ken Henrici discussed with the board the options for snow days being remote and the direction the school should take.
 - F. **Capital Improvement Projects and Minimum Temperature Requirements** – Stacy Foster moved to table Capital Improvement Projects. Sally Ireland seconded and the motion passed with the following vote:

Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Joan Fox, Michael Smardon, Stacy Foster, Kathy Freed and Dennis Labelle

Dennis LaBelle reviewed with the board measures being taken concerning minimum temperature requirements in the building. Kate Donnelly asked about possible ventilation systems to help deal with the minimum temperature in the building.

- G. Approval of Authorized Signature Change – Child Nutrition Claim Program – Stacy Foster moved to approve Business Manager Antonio Caldas as authorized signer for the Child Nutrition Claim Program. Michael Smardon seconded and the motion passed with the following vote:**

Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Joan Fox, Michael Smardon, Stacy Foster, Kathy Freed and Dennis Labelle

8. Committee Reports/Requests for Board Action

- A. Fiscal & Plant** – Dennis LaBelle reported to the board on the last committee meeting.
- B. Educational and Board Policies** –Nothing to report.
- C. Central Office** – Dennis LaBelle reported to the board on the last committee meeting.
- D. Technology** – Nothing new to report.
- E. Personnel and Supervision** – Nothing new to report.
- F. Newsletter** – Superintendent Ken Henrici informed the board that the newsletter is almost done and should be sent out soon.
- G. CABE/EASTCONN** – Kathy Freed provided the board with an update on EASTCONN.

- 9. Second Audience for Citizens** – Kate Donnelly spoke to the board concerning teachers concerns. Prentice Tracy addressed the board concerning the snow days and minimum requirement temperatures. Kathy Freed addressed the board concerning distance learning during a snow day. Kathy Donahue addressed the board concerning distance learning. Monica Egan addressed the board concerning snow days and distance learning. Michael Smardon addressed the board concerning distant learning. Sally Ireland spoke to the board concerning distant learning. Cassidy Martin addressed the board concerning distance learning and teacher appreciation. Alex Poletti addressed the board concerning remote learning. Dennis LaBelle addressed the board concerning distance learning.

- 10. Agenda Items for Next Meeting** – Public input on 2021-2022 Budget, Capital Improvement Plan and approval of Science Department Costa Rica Trip

- 11. Executive Session –Discussion of School Security** – Stacy Foster moved to enter executive session at 8:34 pm and invited Superintendent Ken Henrici and Assistant Principal Tom McKenna to join. Sally Ireland seconded and the motion passed with the following vote:

Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Joan Fox, Michael Smardon, Stacy Foster, Kathy Freed and Dennis Labelle

Entered Public Session at 9:05 pm.

- 12. Adjournment** – Kathy Free moved to adjourn at 9:05 pm. Cassidy Martin seconded and the motion passed with the following vote:

Yes: Kate Donnelly, Cassidy Martin, Sally Ireland, Joan Fox, Michael Smardon, Stacy Foster, Kathy Freed and Dennis Labelle

Respectfully Submitted
Rachel Linkkila
Recording Secretary