

CHAPLIN, REGION #11
CENTRAL OFFICE COMMITTEE
Chaplin, Connecticut
Special Meeting Minutes
Thursday, September 19, 2019
6:00 p.m.
Modular Conference Room

1. **Call to Order** - Ken Henrici called the meeting to order at 6:07 PM
Committee Members Present were Dennis LaBelle, Dan Caron, Jaclyn Chancey, Tracey Dunn, and Sally Ireland
Also Present was Superintendent Ken Henrici and Business Manager David Solin
2. **Election of Acting Chairperson Due to Vacancy** - Sally nominated Dennis LaBelle seconded by Jaclyn Chancey, and the motion passed unanimously
3. **Approval of Minutes: June 27, 2019** - Jaclyn Chancey moved to approve the minutes dated June 27, seconded by Sally Ireland. Motion passed with the following vote;
Yes: Dennis LaBelle, Dan Caron, Jaclyn Chancey and Sally Ireland
Abstain: Tracey Dunn
4. **Request for Approval of Financial Statement: August 2019** - Jaclyn Chancey moved to approve the financial statement dated August 2019, seconded by Sally Ireland.
Discussion about potential solutions related to assessment were had and based on general functions and the additional growth from previous budgets that are not forecasted to increase going forward. What services are being provided by Central Office and are they also being provided by each Member School. Historical enrollment, Faculty, # of SPED Students Serviced.
Motion passed unanimously
5. **Discussion of Evaluation Protocol for Superintendent** - Materials related to Superintendent Evaluations were distributed by Jaclyn Chancey and Dennis LaBelle. A follow up meeting will be scheduled to create a mutually acceptable first draft with Ken Henrici at a date to be determined.
6. **Adjournment** - Jaclyn Chancey, seconded by Dan Caron. The motion passed unanimously.

Respectfully Submitted,
Dennis LaBelle
09/26/2019