Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION
Chaplin, Connecticut
SPECIAL MEETING NOTICE
July 9, 2018
7:00 PM
Parish Hill Middle/Senior High School Library

Superintendent Ken Henrici called the meeting to order at 7:10pm. Present were board members Rose Bisson, Kate Donnelly, Bud Smallwood, Sally Ireland, Tracy Dunn, Stacy Foster, Stephanie Harrington, Michael Smardon and Dennis LaBelle. Administrators present were Superintendent Ken Henrici and Business Manager David Solan.

The Board recited the Pledge of Allegiance.

2. **Board Reorganization** – **Kate Donnelly moved to nominate Rose Bisson as board chair. Stacy Foster seconded and the motion passed unanimously.**
    A. **Election of Officers – Sally Ireland moved to nominate Dennis LaBelle as Vice-Chair, Bud Smallwood seconded. Stephanie Harrington moved to nominate Stacy Foster as Vice-Chair, Kate Donnelly seconded. The board unanimously voted for Dennis LaBelle to be Vice-chairman. Stacy Foster moved to nominate Tracy Dunn as Secretary. Kate Donnelly seconded and the motion passed unanimously. Tracy Dunn moved to nominate Stephanie Harrington as Treasurer. Stacy Foster seconded and the motion passed unanimously.**
    B. **Committee Assignments**
        i. **Standing Committees –** The following committee assignments were given:
            Personnel & Supervision – Sally Ireland, Rose Bisson, Bud Smallwood and Michael Smardon.
            Fiscal & Plant – Rose Bisson, Sally Ireland and Dennis Labelle
            Board Newsletter & Website – Stephanie Harrington, Tracy Dunn and Rose Bisson
            Technology – Sally Ireland, Stacy Foster and Dennis Labelle
            Shared Services – Kate Donnelly, Rose Bisson, and Stacy Foster
            PHHS/Board Policies – Kate Donnelly, Michael Smardon and Stephanie Harrington
            Central Office – Rose Bisson, Dennis LaBelle and Sally Ireland
            EASTCONN – Tracey Dunn
            CABE- Kate Donnelly
3. **Communication with the Audience -** None
4. **Written Communications to the Board -** None
5. **Student Report -** None
6. **Executive Session--Discussion in Executive Session of Successor Paraprofessional Contract (7/1/18-6/30/21) and Possible Action and/or Approval of Same in Public Session – Tracy Foster moved to enter executive session to receive and discuss documents, records, reports and strategy regarding collective bargaining matters. Inviting Superintendent Kenneth Henrici, Board Attorney Stephen Sedor and Business Manager David Solan. Sally Ireland seconded and the motion passed unanimously.**

Entered public session at 7:37pm. **Tracy Foster moved to provide funding for, and to otherwise approve and accept, the Tentative Agreement reached between the Board and the Paraprofessionals Union for a successor contract for the term of July 1, 2018 through June 30, 2021. This approval is contingent upon the Administration and the Union agreeing to a wage distribution for the employees as set forth in the Tentative Agreement. The Board further delegates to the Board Chair the authority to execute the final successor Agreement on behalf of the Board. Kate Donnelly and Sally Ireland seconded and the motion passed unanimously.**

7. **Approval of June 19, 2018 Minutes – Stacy Foster moved to approve the June 19, 2018 minutes and Kate Donnelly seconded. Stacy Foster rescinded her motion and Kate Donnelly rescinded her second. Dennis LaBelle moved to table the minutes to the next meeting. Stacy Foster seconded and the motion passed unanimously.**
8. **Approval of Financial Statement – June 2018 – Stacy Foster moved to approve the June 2018 Financial Statement. Dennis LaBelle seconded and it passed unanimously.**
9. **Administrative Reports/Administrative Requests for Board Action**
    - **A. Principal -** None
    - **B. Superintendent –** Superintendent Ken Henrici reviewed his report with the board. The board discussed enrollment for next year and the school options for students. Superintendent Ken Henrici review the Capital Improvement Plan with the board highlighting the improvements to take place in 2019 including replacing the gym roof, demo and repair to the library walkway roof, upgrade the fire alarm system, and phase I of the septic system project.
10. **Old Business/New Business**
    - **A. Report by PTO/Parish Hill Action Community Team -** None
    - **B. Request by Cafeteria Director for SY 18-19 Lunch Price Increase –** Superintendent Ken Henrici reported to the board that Cafeteria Director Linda Grindle requested that school lunches be increased to $3.00 for the 2018-2019 school year. **Stacy Foster moved to approved the Cafeteria Directors request to increase school lunch to $3.00 effective August 29, 2018. Kate Donnelly seconded and the motion passed unanimously.**
    - **C. Approval of Paraprofessionals Contract—July 1, 2018 to June 30, 2021 –** Approved in item 6.
    - **D. Discussion of CT State Statutes Governing Regional School Districts** – Nothing new to discuss.
    - **E. Appointment of Science Teachers—Heather Shedd-Step 1, BA; Nicole Cobane—Step 1, MA – Stacy Foster moved to appoint science teacher Heather Shedd at Step 1, Bachelors. Stephanie Harrington seconded and the motion passed unanimously. Stacy Foster moved to appoint Nichole Colbane as science teacher Step 1, Masters.**
11. **Committee Reports/Requests for Board Action**
    - **A. Fiscal & Plant –** Rose Bisson reported to the board that the committee reviewed the 2017-2018 Budget and the Capital Improvement plan.
    - **B. Educational and Board Policies –** Nothing new to report.
    - **C. Central Office –** Nothing new to report.
    - **D. Technology –** Nothing new to report.
    - **E. Personnel and Supervision –** Rose Bisson reported that the committee was working on negotiations.
    - **F. Shared Services –** Nothing new to report.
    - **G. Allied Health –** Nothing new to report.
    - **H. Newsletter** - Nothing new to report.
    - **I. CABE/EASTCONN –** Nothing new to report.
12. **Second Audience for Citizens -** None
13. **Agenda Items for Next Meeting**

A. **Minutes from June 19, 2018**
B. **Details of minutes.**

14. **Executive Session--Discussion of School Security – Bud Smallwood moved to enter executive session for the further discussion of school security.**
15. **Adjournment – Sally Ireland moved to adjourn at 8:31 pm. Stacy Foster seconded and the motion passed unanimously.**

Respectfully Submitted By:
Rachel Linkkila
Recording Secretary