Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
June 19, 2018

Chairperson Rose Bisson called the meeting to order at 7:01 PM. Present were Board members Kate Donnelly, Sally Ireland, Bud Smallwood, Jennifer Nelson, Tracey Dunn and Dennis LaBelle. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend were Board members Stacy Foster and Stephanie Harrington.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:**
   Casey Carancio expressed concerns with a Dissolution Study being held with continued failure and asked the Board what action would be taken. Rose Bisson reported that a Dissolution Study can be held every three years according to state statute.

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

   Motion to add to agenda under Item #16 – Possible Action on School Security, was made by Bud Smallwood, seconded by Jennifer Nelson and carried with the following vote:
   YES: B. Smallwood, J. Nelson, T. Dunn.
   ABSTAIN: K. Donnelly, D. LaBelle.

4. **STUDENT REPORT:**
   Gracie Martin presented the Student Report on the positive happenings at Parish Hill. The Middle School and High School Band competed in Bloomfield and took Gold in all events followed by successful concerts. The new Choir Teacher was commended for a great job. Teacher goals for the choir is music literature and expanding musical genres for the band. The Board was commended for their continued support.

5. **RECOGNITION OF VALEDICTORIAN, SALUTATORIAN, THIRD, FOURTH AND FIFTH RANKED STUDENTS OF THE CLASS OF 2018:**
   Superintendent Henrici, Principal Tedeschi and Chairperson Rose Bisson presented a plaque to honor outgoing Board member Jennifer Nelson for her many years of service on the Board.

   Superintendent Henrici, Principal Tedeschi and Chairperson Rose Bisson presented plaques to honor the following top 5 rated students of the Class of 2018:
   Fifth – Vanessa Surridge
   Fourth – Brianna Herman (could not attend tonight's meeting)
   Third – Hannah Vieira

   Salutatorian – Kaitlin Innes
   Valedictorian – Kaitlyn Shea (could not attend tonight's meeting)

6. **CONNECTICUT PTA ART AWARDS – JESSICA WILLS-FIRST PLACE-VISUAL ARTS-HS; GRACIE MARTIN-FOURTH PLACE-PHOTOGRAPHY-HS; MARY SMITH-SECOND PLACE-PHOTOGRAPHY:**

Superintendent Henrici, Principal Tedeschi and Chairperson Rose Bisson presented plaques to honor the following Connecticut PTA Art Awards:
Jessica Wills – 1st Place for Visual Arts/HS
Mary Smith – 2nd Place for Photography
Gracie Martin – 4th Place for Photography/HS

7. CONNECTCUT PTA AWARDS-OUTSTANDIG MIDDLE SCHOOL PRINCIPAL OF THE YEAR-BRIAN TEDESCHI; OUTSTANDING HIGH SCHOOL TEACHER-GENEVIEVE GOVONI; OUTSTANDING MIDDLE SCHOOL TEACHER-SCOTT YEO:

Superintendent Henrici, Principal Tedeschi and Chairperson Rose Bisson presented plaques to honor the following Connecticut PTA Awards:
Scott Yeo – Outstanding Middle School Teacher
Genevieve Govoni – Outstanding High School Teacher
Brian Tedeschi – Outstanding Middle School Principal

Jennifer Nelson left the meeting at 7:24 PM.

8. APPROVAL OF MAY 15, 2018 MINUTES:

Motion to approve the minutes of May 15, 2018, was made by Dennis LaBelle, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, T. Dunn.
Rose Bisson asked to discuss minutes content at the next meeting.

9. APPROVAL OF FINANCIAL STATEMENTS – MAY 2018:

Motion to approve the May 2018 Financial Statements, was made by Dennis LaBelle, seconded by Tracey Dunne and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, T. Dunn.

10. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- Parent Night for incoming 7th graders was held on June 11th with 30 adults in attendance.
- Middle School and High School Spring Sports teams had a successful season.
- Graduation will be held June 22nd with reserved seats for the Board of Education.

B. Superintendent:

- NEWA is moving towards having the same assessment tool for grades K-12.
- Paraprofessional negotiations will be held with mediation on June 26th.
- A new Business Manager was hired and being trained. Budgets will be done monthly with running tallies.
- The Superintendents from Chaplin, Hampton and Scotland will meet on June 25th with a key issue to discuss the impact of SBAC for students going from the elementary schools to Parish Hill.
- The Legislature passed a bill to prohibit reductions in the Education Cost Sharing Grant. A controversial bill was vetoed by the Governor to give teachers greater authority for removing students that are dangerous or disruptive from classrooms.
- The athletic teams were commended for their tremendous success across the board both local and state.

11. OLD BUSINESS/NEW BUSINESS:

A. Report by PTA/Parish Hill Action Community Team:

Lisa LaBelle presented the PTA/PHACT report.

- The Booster Club sponsored Senior Athletic Night Banquet.
- Plans are in the works for Homecoming on October 5th and 6th.
- The Xfinity Fundraiser has raised $1,500 to date.
- Previous scholarship recipient Daniel Beer who attends UCONN will speak to students about his experiences. This year's scholarship will be awarded at Graduation.
- Officers were elected today.
- The Spring Fling was a success with high community involvement.
- A float with a pirate ship will participate again this year in the Boom Box Parade.
- Director of Maintenance Andrew Barillari and Custodian Jared were commended for their help.

B. Report by Region #11 Auditor on Fund Balance-Darin Offerdahl:

Auditor Darin Offerdahl explained the Fund Balance. As of June 30, 2017, the usable Fund Balance was $439,000 with $8,500 non-spendable and $150,000 used to offset the budget. The funds can be used for the gym roof that needs to be repaired, but the repair would bring the total balance lower than recommended by the auditor (3-5%).

C. Energize CT LED Lighting Proposal – John Smith:

John Smith from Earthlight Technologies presented LED Lighting proposal with annual cost savings of approximately $22,000.

Motion to accept Energize CT LED Lighting proposal from Earthlight for lighting and efficiency measures, was made by Kate Donnelly, seconded by Dennis LaBelle and carried with the following vote:

YES: K. Donnelly, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, T. Dunn.

D. Approval of High School Secretaries Contract – July 1, 2017 to June 30, 2019:

The Board hereby moves to provide funding for and otherwise accept and approve the Tentative Agreement between the Regional District #11 and the Secretaries Union. The Board further moves to delegate to the Board Chair the authority to execute the final collective bargaining agreement on behalf of the Board. The motion was made by Kate Donnelly, seconded by Dennis LaBelle and carried with the following vote:

YES: K. Donnelly, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, T. Dunn.

E. Appointment of Business Manager:

David Solin was hired as the Business Manager by the Central Office Committee.

F. July 2018 to June 2019 Board Meeting Schedule:

Motion to approve the July 2018 to June 2019 Board Meeting Scheduled as written, was made by Sally Ireland, seconded by Tracey Dunn and carried with the following vote:

YES: K. Donnelly, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, T. Dunn.

G. Resignation of Business Teacher – Scott A. Waterman:

Motion to accept with regret resignation from Business Teacher – Scott A. Waterman, was made by Bud Smallwood, seconded by Sally Ireland and carried with the following vote:

YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, T. Dunn.

NO: D. LaBelle.

H. Acceptance of CTE Secondary Supplemental Grant Sustainability Plan:
Tech Ed teacher Tim Prouty applied for and received a Secondary Supplemental Grant in the amount of $31,439 for an Engineering Lab. Students receive credit that is transferrable to any college in Connecticut.
Motion for the Regional District #11 Board of Education to accept the Secondary Supplemental Grant Sustainability Plan and Supplemental Grant in the amount of $31,439 and by doing so the Board is committed to continue the initial development with this grant award along with continued support for the Regional District #11 Career Tech Education (CTE) Program, was made by Dennis LaBelle, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, D. LaBelle, R. Bisson, T. Dunn.

12. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Committee reviewed the Financial Statements and Maintenance Report.

B. Educational & Board Policies: No Report

C. Central Office:
A Business Manager was hired.

D. Technology: No Report

E. Personnel and Supervision:
Mediation for the Paraprofessionals will be held on June 26th.

F. Shared Services:
The Regional Summit meeting was postponed.

G. Allied Health:
There is a long term substitute for this class.

H. Newsletter:
The Newsletter was sent out with more emphasis on students.

I. CABE/EASTCONN: No Report

13. SECOND AUDIENCE FOR CITIZENS: None

14. AGENDA ITEMS FOR NEXT MEETING:

- Minutes
- Board Reorganization
- Committee Assignments
- School Security

15. **EXECUTIVE SESSION:**

A. Proposed Cafeteria Wages/Salaries for FY 18-19
Kate Donnelly moved to enter into executive session for purposes of discussing the 3% proposed cafeteria wages/salaries for the 2018-2019 fiscal year and invite Superintendent, Kenneth Henrici, and Principal, Brian Tedeschi, seconded by Sally Ireland.

Public session entered into at 8:58 p.m.

Kate Donnelly moved to approve the 3% proposed cafeteria wages/salaries for the 2018-2019 fiscal year, seconded by Sally Ireland and carried with the following vote:
YES: Kate Donnelly, Bud Smallwood, Sally Ireland, Dennis Labelle, and Tracey Dunn

B. Discussion of Employment of Superintendent
Dennis Labelle moved to enter into executive regarding discussion of employment of the Superintendent and invite Superintendent, Ken Henrici.

Public session entered into at 9:05 p.m.

Sally Ireland moved to extend Superintendent Ken Henrici's contract, from October 1, 2018 to June 30, 2019, seconded by Bud Smallwood and carried with the following vote:
YES: Kate Donnelly, Bud Smallwood, Sally Ireland, Dennis Labelle, and Tracey Dunn

C. Discussion of School Security
Sally Ireland moved to enter into executive session for purposes of discussing school security and invite Superintendent, Kenneth Henrici, and Principal, Brian Tedeschi, seconded by Bud Smallwood.

Public session entered into at 9:43 p.m.

17. Motion to adjourn was made by Kate Donnelly at 9:45 p.m. and seconded by Sally Ireland and carried with the following vote:
YES: Kate Donnelly, Bud Smallwood, Sally Ireland, Dennis Labelle, Stephanie and Tracey Dunn.

Respectfully Submitted by Kathleen Scott
Recording Clerk