CHAPLIN, AND REGIONAL DISTRICT #11
CENTRAL OFFICE COMMITTEE
Chaplin, Connecticut
Special Meeting Minutes
Monday, March 12, 2018
6:00 PM
Modular Conference Room

1. Call to Order - Rose Bisson called the meeting to order at 6:03 PM.
Committee Members Present were Rose Bisson, Dennis LaBelle, Dan Caron, Jaclyn Chancey, and Sally Ireland
Administrator Present was Superintendent Ken Henrici
Auditor present was Darin Offerdahl MBA CPA
Motion to move item 4 to item 2 made by Jaclyn Chancey, seconded by Sally Ireland, and approved unanimously.
2. 2016-2017 Audit Presentation—MAWC - Darin Offerdahl MBA CPA, Provided the audit findings. Areas of significance are Cash, Allowance for Uncollected Receivables, Revenue Recognition, Contingencies, Unrecorded Liabilities, Pension OPEB Liability, Financial Statement Closing Process. There were no findings of significance within the audit opinion.
3. Approval of Minutes: February 26, 2018 - Motion to approve the minutes of February 26 made by Jaclyn Chancey, seconded by Dan Caron, and approved unanimously.
4. Request Approval of Financial Statement—February 2018 - Motion Jaclyn Chancey, seconded by Sally Ireland, and approved unanimously
5. Update and Further Discussion on the Possibility of Hiring a Business Manager - The position is advertised, there are a couple of candidates, and the search continues.
6. Potential Cooperative Agreement Regarding SPED Director for Hampton BOE and Central Office; Legal Opinion Regarding SPED Director - The arrangement will continue as it currently stands.
7. Discussion and Possible Approval of FY 18-19 Budget - There is an potential 8.96% increase in the COC Budget due to four factors; SPED Director increase, Insurance increase, Paraprofessional increases, and the new Business Manager Position. Motion to approve the final COC Fiscal Budget for 2018-2019 made by Jaclyn Chancey, seconded by Sally Ireland, and approved unanimously
8. Adjournment - Jaclyn Chancey moved to adjourn, seconded by Dan Caron, and approved unanimously. Rose Bisson adjourned at 7:26 PM.

Respectfully Submitted,
Dennis LaBelle
03/12/2018