Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
February 20, 2018

Chairperson Rose Bisson called the meeting to order at 7:05 PM. Present were Board members Kate Donnelly, Bud Smallwood, Jennifer Nelson, Stephanie Harrington, Tracey Dunn, Dennis LaBelle and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend was Board member Sally Ireland.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **STUDENT REPORT:** None

5. **APPROVAL OF JANUARY 16, 2018 MINUTES:**
   Motion to approve the minutes of January 16, 2018, was made by Jennifer Nelson with the following correction: Item # 7B – correct the spelling of Connecticare. ***The motion was seconded by Stacy Foster and carried with the following vote:***
   YES: B. Smallwood, D. LaBelle, R. Bisson, S. Harrington, J. Nelson, T. Dunn.
   ABSTAIN: K. Donnelly, S. Foster.

6. **APPROVAL OF FINANCIAL STATEMENTS – JANUARY 2018:**
   Motion to approve the January 2018 Financial Statements, was made by Jennifer Nelson, seconded by Kate Donnelly and carried with the following vote:
   YES: K. Donnelly, B. Smallwood, D. LaBelle, R. Bisson, S. Harrington, J. Nelson, T. Dunn.
   ABSTAIN: S. Foster

7. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. **Principal:**
      - 16 high school girls have signed up for the Girls Go Cyber program.
      - Tickets for the Cabaret: Evolution of Broadway are $15 for a dinner and show and will be held on March 16th at 6pm.
      - Parent/Teacher Conferences will be held on March 15th.
      - A Blood Drive will be held on March 20th.
      - Congratulations to the MS Basketball Team for winning the small division tournament.
      - Congratulations to Hannah Vieira for scoring 1,000 points in basketball.
      - The high school Girls Basketball team is ranked #1 in the Class S basketball tournament.

- Congratulations to the Parish Hill Bowling team who won a tournament against Norwich Tech and Vinal Tech. The state championship will be held on March 3rd.

B. Superintendent:

- The budget will be presented later on the agenda and is very challenging with uncertainty with ECS and MBR.
- School Security is in the forefront due to the horrific shooting in Florida. A tour of the building showed a strong security plan in place. Discussion was held regarding concealed carry permits and armed security guards. Security will be discussed at the next meeting in Executive Session.
- A health insurance meeting will be held on February 27th.
- The Vertical Team meeting from February 7th was postponed due to weather.
- Para negotiations will be held on March 5th, 13th, 22nd and 29th.
- The Regional Summit meeting for Superintendents and BOE Chairs focused on shared services.
- The CAPSS/URSA Superintendent's Student Leader Award Ceremony will be held on February 28th at RHAM High School.
- Congratulations to the winter athletic teams for a great season.
- Former Board member George Askew passed away. He served the Board well and may he rest in peace. A Memorial Service will be held in March.

8. OLD BUSINESS/NEW BUSINESS:

A. Presentation by Technology Education Department – Tim Prouty, Dylan Werth:

Tim Prouty and 11th grade student Dylan Werth presented the robotics program. Mr. Prouty started the robotics club and showcased a go bowling prototype (created by Dylan Werth) and a prosthetic for third world children. Dylan Werth demonstrated the machine developed by the robotics team in a skills challenge stacking cones where the team competed with other big schools (some are sponsored by United Technologies). Robotic supplies are supported through grants.

B. Report by PTA/Parish Hill Action Community Team:

Lisa LaBelle presented the following from the PTA/PHACT:

- The National PTA along with Microsoft is offering 35 grants for a Tech Night for robotics, fingerprinting and coding. The program is open to grades 5-8. Schools selected for the grants will be notified February 27th.
- Thanks to Ms. Abby for the Girls Go Cyber program that has 19 girls in grades 9-12 and includes Forensics.
- Parish Hill is now part of the Chamber of Commerce with the membership covered by the PTA. All employees are eligible for a member to member discount.
- The 2018 Connecticut Outstanding Administrator Awards go to Superintendent – Ken Henrici; Principal – Brian Tedeschi; Middle School – Mr. Yeo, High School – Mrs. G. They were selected for their leadership and community involvement and will be honored at a dinner in April.
- The following fundraisers will be held for the Dakota Noel Bartlett Scholarship: a Movie Matinee on March 4th ($10) and 10% of the profit from Nikko's dinner in April.

C. Continued Discussion on Solar Panels:

John Smith from Earthlight conducted assessments for Solar Panels. Stand-alone panels would be more effective with an excess of $10,000 in electric costs. Kate Donnelly suggested contacting other companies to roll in a roof replacement for potential savings and will do more research.

D. Discussion and Possible Action on 2018-19 School Calendar:

The Board was presented with the 2018-19 School Calendar that mirrors the EASTCONN calendar and is uniform for all four schools.

Motion to approve the 2018-19 School Calendar, was made by Kate Donnelly, seconded by Bud Smallwood and carried with the following vote:

YES: K. Donnelly, B. Smallwood, D. LaBelle, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

E. Discussion and Possible Action on Revised Central Office Assessment for PHHS/CES:

The following revised Central Office Assessments were presented to the Central Office Committee: PHHS – 69%, CES – 35%, Special Ed Director 50%/50% (shared between PHHS and CES).

Motion to approve the Central Office Assessments for PHHS/CES based on percentage of enrollment presented as of October 1, 2017 with the addition of Special Ed Director for wages and taxes split 50/50, was made by Stacy Foster, seconded by Kate Donnelly and carried with the following vote:

YES: K. Donnelly, B. Smallwood, D. LaBelle, R. Bisson, S. Foster, S. Harrington, J. Nelson, T. Dunn.

F. Presentation of Preliminary FY 18-19 Budget:

The board was presented with a preliminary FY 18-19 budget with a 0% increase. The budget includes: reductions in every department including staff reductions; increase for health insurance, contractual salaries and workies compensation; increase in the number of STEM students. Transportation grants have been eliminated. Kate Donnelly suggested to not reduce staff when prioritizing the budget.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:

The Financial Report and Maintenance Report were discussed. A copy of the Maintenance Report was presented to the Board. A parent was commended for donating $1,500 towards the purchase of a scoreboard. Graduate students Cassidy Martin and Lauren Foster were commended for donating their time at the school.

B. Educational & Board Policies:

Jennifer Nelson asked about Alternative Educational Opportunities for expelled students. Superintendent Henrici reported that tutoring is provided.

C. Central Office:

The Committee has received a copy of the compact and will review at the next meeting.

D. Technology: No Report

E. Personnel and Supervision:
Para negotiations will be held on March 5th. The Committee is in the middle of negotiations for Secretaries.

F. Shared Services: No Report

G. Allied Health:
The Allied Health program is going very well with 35 students enrolled in the program.

H. Newsletter:
The next issue of the Newsletter will be finalized soon and include articles on the Robotics program and former Board member George Askew who recently passed away.

I. CABE/EASTCONN: No Report

10. SECOND AUDIENCE FOR CITIZENS:

Kim Martin commented on the tuition rate for sending schools, security and asked the Board to present a budget without staff reductions.

Lisa LaBelle asked the Board to consider a budget without staff reductions. The PTA has a grant writer to help with costs for textbooks and other items in the budget.

Bud Smallwood suggested presenting two budgets; one with staff reductions and one without staff reductions.

11. AGENDA ITEMS FOR NEXT MEETING:

- Budget
- Tuition
- Solar Panels/Roof
- Discuss Security (Executive Session)

12. ADJOURNMENT:

Motion to adjourn (9:14 PM) was made by Dennis LaBelle, seconded by Stacy Foster and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk