Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
January 16, 2018

Chairperson Rose Bisson called the meeting to order at 7:02 PM. Present were Board members Sally Ireland, Jennifer Nelson, Stephanie Harrington, Tracey Dunn and Dennis LaBelle. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend were Board members Stacy Foster, Bud Smallwood and Kate Donnelly.

The Board recited the Pledge of Allegiance.

Motion to move Item 8F to beginning of agenda as Item #1A, was made by Jennifer Nelson, seconded by Sally Ireland and carried unanimously.

1. **A. PRESENTATION OF FY 16-17 AUDIT:**
   Daren Offerdahl from MAWC presented the FY 16-17 Audit with an unqualified opinion. There were no issues with the revenue cycle, expenditures cycle and financial reporting cycle. There was also no disagreement with management. For two years in a row, the change in net assets has been in the negative and cannot continue (need to move out of deficits when considering the budget). The balance sheet is very strong.

2. **COMMUNICATION WITH THE AUDIENCE:**
   Jessica Waite from Chaplin filed a formal complaint against the girls Basketball Coach.

   Chaplin Board of Finance Chair Dick Weingart commented on the agreement with the Central Office Committee and asked the Board to review and expand the provision of services.

3. **WRITTEN COMMUNICATIONS TO THE BOARD:**
   A letter was received from Jessica Waite regarding the girls Basketball Coach.

4. **STUDENT REPORT:**
   Junior class President Zoe Nixon presented the Student Report. The junior class participated in many school related events including the Spaghetti Dinner fundraiser, Spirit Days, the Winter Ball and planning for the 2nd Spring Fling in June (the first one was a huge success).

5. **APPROVAL OF DECEMBER 2017 MINUTES:**
   Motion to approve the minutes of December 19, 2017, was made by Sally Ireland with the following correction: Add to beginning of agenda: Unable to attend were Board members Jennifer Nelson and Stephanie Harrington. ***The motion was seconded by Tracey Dunn and carried unanimously.***

6. APPROVAL OF FINANCIAL STATEMENTS – DECEMBER 2017:

Motion to approve the December 2017 Financial Statements, was made by Dennis LaBelle, seconded by Sally Ireland and carried unanimously.

Jennifer Nelson asked for a comparison to the prior year for the next meeting.

7. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- Professional Development for the staff was held last Friday on curriculum revisions followed by the Winter Ball.
- Mid-terms begin January 22nd.
- The Foxwood Bingo fundraiser to benefit the Washington DC trip will be held on Friday, February 16th at 6pm. Tickets are $15 each.
- Over $100 was raised for the CT Children's Medical Center on Pajama Day.
- The Empty Bowl will be held on April 5th at 5pm. The art studio will be open Saturdays from 10-1pm to make bowls.
- Artwork is on display at the State Capitol building.
- The sports teams are doing great with the high school boys' basketball at 7-1 and the girls' high school basketball at 5-2.

B. Superintendent:

- The state budget is set with Medicare/Medicaid still an issue.
- The 2018-19 budget timeline will be forwarded to the Board this week.
- A conference call will be held on February 5th regarding the Conneticare contract. All Board members are invited to participate. Bids will be reviewed on February 27th in the Library at 5pm.
- The Central Office Committee has a clean audit.
- The UPSEU has held several negotiation sessions and has emailed a proposal. A meeting will be scheduled to review the proposal.
- Negotiations will be scheduled for the paraprofessionals whose contract ends this year.

8. OLD BUSINESS/NEW BUSINESS:

A. State Budget Update:

Discussed under Superintendent's Report

B. Report by PTA/Parish Hill Action Community Team:

Kim Martin presented the PHACT report. They are in the beginning stages of working with the junior class on the Spring Fling. Winners of the Art Reflections were submitted to the state.

C. Dissolution Committee Update:

The Dissolution Committee Report was submitted to the state and to the Town Clerks in Chaplin, Hampton and Scotland. After acceptance of the report, a Public Hearing will be held in each town.

D. Shared Services:

A Committee was formed to discuss shared services. Rose Bisson and Kate Donnelly will serve on this Committee.

E. Solar Panels for PHHS:
A representative from Earthlight will look at the condition of the roof next week to determine if it will support solar panels. There is a potential savings of 3 cents/kw. Performance contracts are available with some at no cost.

F. Presentation of FY 16-17 Audit: Moved to beginning of agenda.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
There is a new VCT floor (high traffic vinyl) in the TV studio. The maintenance crew looked at entire roof for ice backups and patched two areas. Snow removal is going well with the purchase of a three-stage snow blower. Drainage in the back of the building was improved to aid with melting snow. There was no flooding or ponding of water.

B. Educational & Board Policies:
The Expulsion Policy and Talented & Gifted Policy need review.

C. Central Office: No Report

D. Technology:
A meeting is tentatively scheduled for January 23rd at 3:30pm.

E. Personnel and Supervision:
Negotiations were discussed.

F. Newsletter: No Report

G. CABE/EASTCONN: No Report

10. SECOND AUDIENCE FOR CITIZENS: None

11. AGENDA ITEMS FOR NEXT MEETING:

- Preliminary Budget Presentation
- Solar Panels Update
- Shared Services

12. ADJOURNMENT:
Motion to adjourn (7:54 PM) was made by Dennis LaBelle, seconded by Sally Ireland and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk