Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
December 20, 2016

Chairperson Steve Dunn called the meeting to order at 7:02 PM. Present were Board members Sally Ireland, Rose Bisson, Bud Smallwood, Jennifer Nelson, Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend was Board members Kate Donnelly and Kathleen O'Callaghan.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:**
   Hampton First Selectman Alan Cahill asked for a list of Hampton students for enumeration and an update on inquiry to Hartford Treasury. Superintendent Henrici will have list of Hampton students by the end of the week. Steve Dunn will cover Hartford Treasury later on the agenda.

3. **PRESENTATION OF CAPSS STUDENT LEADER AWARDS – CORY HARRINGTON, ZOE BLANCHARD, BRENT FREED AND KAYLEE ESTREMERA:**
   Superintendent Henrici, Principal Tedeschi and Steve Dunn presented plaques to CAPSS Student Leaders Cory Harrington, Zoe Blanchard, Brent Freed (who could not attend tonight's meeting) and Kaylee Estremera for their academic leadership, academic prowess and community involvement. These students were honored in November at RHAM High School with other school districts.

4. **PRESENTATION OF CAPT SCIENCE STUDENT AWARDS – KALEB CALKINS, GRANT DECYK, KAITLIN INNES, MAXWELL LANDECK, PETER LEAL, THOMAS LEHOUX, PHOEBE MILLER, MICHAEL RAHALL, KAITLYN SHEA, JOSEPHINE STEINER, MAXIMILLIEN BLANCHARD, EMILY GRONBACK AND KYLER ZAIMOFF:**
   Superintendent Henrici, Principal Tedeschi and Steve Dunn presented plaques for CAPT Science Award for students with a 5 score (advanced beyond goal). There are 5-7% of students in that category for the state. Awardees present were Kaitlin Innes, Peter Leal and Maximillien Blanchard, Emily Gronback. Kaleb Calkins, Grant Decyk, Maxwell Landeck, Thomas Lehoux, Phoebe Miller, Michael Rahall, Kaitlyn Shea, Josephine Steiner and Kyler Zaimoff could not attend due to basketball games. Sally Lehoux accepted plaque for her grandson Thomas Lehoux in his honor.

5. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

6. **STUDENT REPORT:**
   Alex Grenon and Alex Densmore presented the student report about computer app class, video class and the underrated class of gym. The computer class helps with pursuing a career and gym

helps to get out extra energy and includes a wide variety of sports including bowling and indoor track. Both students who are eagle scouts thanked the Board for supporting the programs.

7. APPROVAL OF NOVEMBER 15, 2016 MINUTES:

Motion to approve November 15, 2016, was made by Rose Bisson with the following addition: Jennifer Nelson requested something in writing that liability is covered for Grade 6 students playing up to Middle School Teams and that no policy is needed. ***The motion was seconded by Sally Ireland and carried with the following vote:***
YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.

8. APPROVAL OF FINANCIAL STATEMENTS:

Motion to approve the Financial Statements, was made by Rose Bisson, seconded by Stacy Foster and carried with the following vote:
YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.

9. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- Spirit Week will be held next week with Wacky Wednesday (dress up with silly outfits or ugly sweaters), Twin Day Thursday (dress like your cosmic twin) and Pirate Pride Friday with a pep rally and tug of war.
- College Pride was celebrated with college activities and staff decorating their doors represented with the college they attended.
- There are two new 3D CAD computers funded through a grant.
- Members of the CT Youth Forum will play elves at the annual Children's Holiday Party.
- The Model United Nations scrimmage will be held on January 7th.
- Winter sports are in full swing. There is a great turnout with the new Bowling Team.

B. Superintendent:

- There is high interest in an exploratory middle school course for Allied Health/EMT with a shadowing component that will be offered the second semester this year.
- Quotes are being obtained from ConnServ and Paquette Electric to address insufficient lighting in the Driveway Circle.
- The Board was presented with an article on who pays for disabled students in a 24 hour residential setting. The responsibility has been shifted to individual schools and could be very costly.
- It will be a difficult year for the FY17-18 budget. Public input will be solicited in January with a preliminary budget presentation in February. A final budget will be presented in March.

10. OLD BUSINESS/NEW BUSINESS:

A. Report by PTO/Parish Hill Action Community Team:

- A raffle was held at the Band Concert. Ted Decyk was the grand prize winner of the IPad Air 2.
- The following local businesses were honored for sponsoring the PTO/PHACT: United Abrasives, Chaplin Package Store and Woodward Greenhouse.
- Yoga will continue on Mondays at Parish Hill. The cost is $64 for six weeks or $10 per class. Residents of Chaplin, Hampton or Scotland that are 55 and older is free.

- Work continues on scholarships and mini-grants.
- A PTA sponsored charter would offer many resources, forums and speakers.

Bud Smallwood enjoyed the concert that was well attended.

B. Four Boards of Education Meetings and Subcommittee Meetings - Update:
The next meeting will be held on January 5th at Parish Hill. The Subcommittees have not met.

C. Addition/Withdrawal of Grades Committee Update:
The Committee is waiting for survey results.

D. Dissolution Committee Update:
Steve Dunn received email from the State Education Department who is coordinating with the Treasury Department and hopes to schedule meeting in the next couple of weeks. Steve Dunn will follow up with the Education Department regarding concerns with the long delay that is unacceptable.

E. Final Approval of Policies:

a. #3520.13 – Student Data Protection and Privacy/Cloud – Based Issues
b. #4112.51 – 4212.51 – Reference Checks
c. #4121 – Substitute Teachers
d. #5141.4 – Child Abuse and Neglect

Motion to approve above listed policies, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.

F. Appointment of 60/40 Technology Support Person for Parish Hill/Chaplin Elementary School – Megan Budd:
Motion to approve 60/40 Technology Support Person Megan Budd for Parish Hill/Chaplin Elementary School, was made by Stacy Foster, seconded by Rose Bisson and carried with the following vote:
YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.

11. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Financial Statement and Maintenance Report were discussed.

B. Educational & Board Policies:
There are no new policies.

C. Central Office:
Budget transfers were approved. Discussion was held regarding retirement plan for the secretaries. The next meeting will be held in late January for an audit presentation that was clean with no issues.

D. Technology: No Report

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health: Covered already

H. Newsletter:
Articles for the next Newsletter should be wrapped up by New Years.

I. CABE/EASTCONN: No Report

12. SECOND AUDIENCE FOR CITIZENS:

Jennifer Nelson presented information on series of articles in CT Mirror regarding Smarter Balance Assessments with local versus state control. There are a high percentage of RD11 students not reaching goal in Math but 100% of students graduate. Superintendent Henrici will bring data for the next meeting.

13. AGENDA ITEMS FOR NEXT MEETING:

- Discussion of Breakdown of Smarter Balanced Assessments

14. EXECUTIVE SESSION – PRESENTATION ON SCHOOL SECURITY – SUPERINTENDENT HENRICI, PRINCIPAL TEDESCHI:

Motion to add to agenda Executive Session for Discussion of Personnel Issues, was made by Jennifer Nelson, seconded by Rose Bisson and carried with the following vote:
YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, S. Harrington, J. Nelson.

Motion to enter Executive Session (7:57 PM) for the purpose of Presentation of School Security and invite the Superintendent, Principal, Scotland First Selectman Dan Syme and Hampton First Selectman Alan Cahill to attend, was made by Jennifer Nelson, seconded by Rose Bisson and carried with the following vote:

Stephanie Harrington left the meeting at 8:15 PM.
The Board came out of Executive Session at 8:36 PM.

Motion to enter Executive Session (8:37 PM) for the purpose of discussing Personnel Issues, was made by Jennifer Nelson, seconded by Stacy Foster and carried with the following vote:
YES: B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Foster, J. Nelson.
The Board came out of Executive Session at 8:54 PM.

15. ADJOURNMENT:

Motion to adjourn (8:54 PM) was made by Jennifer Nelson, seconded by Stacy Foster and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk