Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
December 16, 2014

Chairperson Steve Dunn called the meeting to order at 7:02 PM. Present were Board members Kate Donnelly, Sally Ireland, George Askew, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend was Board member Judy Moulton.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:**
   A rebuttal letter was received from Noelle Cormier in response to Stacy Foster's comments made at the last Board meeting.

Motion to move Item #4 to after Item #5 and Items #6 and #7 to before Item #5, was made by Lisa Rose, seconded by Jennifer Nelson and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

4. **UPDATE ON GRADE 8 FIELD TRIP TO WASHINGTON, D.C. IN APRIL 2015:**
   Scott Yeo presented update on the Grade 8 field trip to Washington D.C along with an itinerary. There will be 47 travelers that include parents and staff for chaperones and 40 students. Many fundraisers were held to help with funding the trip. The Board was thanked for their support.

5. **STUDENT REPORT:**
   Senior Class President Michael Quick presented the student report. The senior class has been very active with fundraising to increase the class account. Activities include pep rallies with colored t-shirts by grade, a spaghetti dinner, Helping Funds food drive, sponsoring dances and selling tickets for the opening of a time castle that was buried in 1988. The lower grades have been mentored to help them with ideas to increase their class account.

6. **RECOGNITION OF GRADE 7 STUDENTS ACHIEVING GOAL OR ADVANCED ON ALL CMT TESTS:**
   Superintendent Henrici, Principal Smith and Steve Dunn presented plaques to the following students for achieving goal or advance on all CMT tests: Jebidiah Burr (could not attend), Jordan Colberg, Olivia Ann Deveny (could not attend), Max Freed (could not attend), Steven Gagnon, Cole Habeeb, Karagan Jones, Gavin LaBelle, Reina Ocasio, Daniel Savino, Zachary Vroman and Kelsey Zator.

7. **CAPSS STUDENT LEADER AWARDS – REINA OCASIO, COLE HABEEB, NICKLAUS HARRINGTON AND SAMANTHA CARD:**

Superintendent Henrici, Principal Smith and Steve Dunn presented plaques to CAPSS Student Leaders who were previously honored at RHAM High School. Reina Ocasio, Cole Habeeb, Nicklaus Harrington and Samantha Card were honored for their academic achievements, outstanding character and leaders in their school and community.

Motion to add to agenda request for student to continue at Parish Hill, was made by Kate Donnelly, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Motion to allow Kayla Haddad to continue at Parish Hill through the end of the school year per criteria in Board Policy #5118 with a repeat request to the Board in August 2015, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
ABSTAIN: K. Donnelly.

8. APPROVAL OF NOVEMBER 18, 2014 MINUTES:
Motion to approve the November 18, 2014 minutes, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington.
ABSTAIN: K. O'Callaghan.

9. APPROVAL OF FINANCIAL STATEMENT:
Motion to approve the Financial Statements, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

10. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- Scott Yeo and Kathy Freed were commended for working tirelessly on the Washington trip. Kathy Markland and Marc Baron will be chaperones.
- Mr. Quick was commended for his entrepreneurial spirit with activities that encourage students at every grade level.
- The Choral Concert was an outstanding performance. $204 was collected towards the plaque for Catherine Wade. The Band Concert will be held on December 18th where a collection will be done as well.

B. Superintendent:

1. Vertical Teaming Committee-Shared Services PD on SBA Provided by EastConn-December 1:
   Resources and practice tests were provided for SBA.
2. 15-16 Health Insurance Update-December 3 Meeting:
   A meeting was held to review claims history. A 25% increase is expected from Anthem.
3. Windham Middle School Presentation:
   Attendance at the Windham Middle School Presentation was lower than expected (2 families).
4. Proposed New SDE School Performance Report:
   The Board was presented with a sample of the District Profile and Performance Report that will replace the Strategic School Profile.

5. Milone and MacBroom Self-Study:
   Will be discussed later on the agenda
6. Catherine Wade Music Wing Dedication:
   A bronze plaque has been ordered for Catherine Wade. Tentative dates for the dedication ceremony are February 4th or 5th.

a. Preliminary Discussion of FY 15-16 Budget:
The preliminary budget will be presented to the Board in February and have financial strains with the magnet school tuition.

b. Annual Report:
The Board was presented with the Annual Report with the following highlights: a very successful year with a fiscally responsible budget, exceptional test scores, improved "student friendly" school culture, vast improvement to school facilities and school security, increased revenue with tuition students, increase in school/community events, success in extracurricular and athletic events (two state champions), and improved curriculum, instruction and assessment techniques.

Motion to add to agenda Appointment of Assistant Principal, was made by Lisa Rose, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Motion to approve Assistant Principal Bryant Tedeshi, was made by Sally Ireland, seconded by George Askew and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

The Board was presented with a letter from Senator Tony Guglielmo in response to concerns with the impact of magnet school tuition on small schools.

11. OLD BUSINESS/NEW BUSINESS:

A. Letter of Retirement – Ann Williams:
Motion to accept with regrets letter of retirement from Ann Williams, was made by Sally Ireland, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

12. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION: Need info on all

A. Fiscal & Plant:
Fiscal & Plant recommended approval of the Financial Statements.

A. Educational & Board Policies: No Report

B. Central Office:
A meeting will be held in January to present a preliminary budget. Donald Neal will start as Business Manager on January 5th.

C. Technology: No Report

D. Personnel and Supervision: No Report

E. Shared Services:
Discussion was held regarding the Milone and MacBroom study. The Board would like more information. An informational presentation to the tri-town community will be held sometime in January.

F. Allied Health: No Report

G. Newsletter:
The issue came out today with an exceptional job done by a student intern.

H. CABE/EASTCONN: No Report

13. ADDITIONS TO THE AGENDA: None

14. SECOND AUDIENCE FOR CITIZENS: None

15. ADJOURNMENT:
Motion to adjourn (9:14 PM) was made by Lisa Rose, seconded by Kate Donnelly and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary