eNote: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
December 15, 2015

Chairperson Steve Dunn called the meeting to order at 7:02 PM. Present were Board members Kate Donnelly, Sally Ireland, George Askew, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan (7:10 PM), Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **PRESENTATION OF CAPSS STUDENT LEADER AWARDS – EMMA BURNHAM, ZACHARY SHOLES, BENJAMIN CARD AND MAGGIE BOLDUC:**
   Superintendent Henrici, Principal Tedeschi and Steve Dunn presented plaques to honor the following CAPSS Student Leaders for their academic prowess and outstanding leadership in the school and the community: Emma Burnham (could not attend tonight's meeting and will be honored at the January meeting), Zachary Sholes, Benjamin Card and Maggie Bolduc.

4. **PRESENTATION OF WENDY'S HIGH SCHOOL HEISMAN AWARD – LYDIA KINZER:**
   Superintendent Henrici, Principal Tedeschi and Steve Dunn presented plaque to honor Lydia Kinzer for the Wendy's High School Heisman Award**.** This award is for a student with a GPA of 3.0 or better, a great role model in school and the community and outstanding in one of the 43 school sponsored sports.

5. **WRITTEN COMMUNICATIONS TO THE BOARD:**
   A thank you note was received from Lisa Rose and family for the floral arrangement received for the recent passing of her Mother.

6. **STUDENT REPORT:** No Report

7. **APPROVAL OF NOVEMBER 17, 2015 MINUTES:**
   Motion to approve the November 17, 2015 minutes, was made by George Askew, seconded by Stacy Foster and carried with the following vote:
   YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

8. **APPROVAL OF FINANCIAL STATEMENT:**
   Motion to approve the Financial Statement, was made by Stacy Foster, seconded by Judy Moulton and carried with the following vote:
   YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

9. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- The Associated Student Government sponsored Breakfast with Santa.
- Opportunities will be available on Saturdays and Wednesdays to create bowls for the Empty Bowl project. Check the website for available hours.
- Art students made over 100 placemats for Natchaug Hospital for Thanksgiving.
- The Winter Band Concert was well done.
- Mr. Tracy and his students were commended for their 4th place finish in the Vocabulary Bowl.
- Congratulations to band members Gracie Martin and Amanda Gilbert for competing in the Young Artist Music Competition.

B. Superintendent:

1. FY 16-17 Budget:
   The Board was presented with the budget timeline.
2. CABE/CAPSS Convention; Pullman & Contley Labor Law Seminar:
   There were a record number of new education laws passed. The Labor Law Seminar focuses on social media and free speech with staff and students.
3. Small Districts Superintendents' Meeting – December 16 – Talking Points; M.O.R.E. Commission; Legislative Program Review Committee:
   A draft of the M.O.R.E. Committee Report will include how Connecticut can develop more economy of scale in managing a district.
4. Well Station Update: Will be covered under Fiscal & Plant Report.
5. New Math Teacher – Karen Abbey:
   Welcome to new Math Teacher Karen Abbey who is a great fit with the students.
6. 14-15 Audit RD11:
   The audit is complete and clean with no findings. It will be presented to the Board in January.
7. Administrator: Teacher Contract Negotiations:
   The Negotiations Committee was commended for coming to a fair agreement.

The Board was presented with a 5-year master plan on 21st century learning and how students learn by masters based learning with local flexibility.

10. OLD BUSINESS/NEW BUSINESS:

A. Appointment of Math Teacher – Karen Abbey, Step 12, 6th Year Degree::
Motion to approve Math Teacher Karen Abbey, Step 12, 6th Year Degree, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

B. Four Boards of Education Meetings and Subcommittee Meetings - Update:
The next meeting of the Four Boards of Education will be held on December 17th at Parish Hill at 7pm.

C. Paraprofessional, Custodial Negotiations Update:

The state will present a health care plan on Thursday, December 17th at 3:30pm followed by a meeting with the state mediator and union at 4:30pm and meeting with the state mediator and Negotiations Committee at 5:30pm.

D. Approval of Administrators' Contract:
Motion to approve the Administrator's Contract, was made by Sally Ireland, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, S. Foster, S. Harrington.
NO: J. Nelson.
ABSTAIN: K. O'Callaghan.

E. Discussion of Teachers' Contract:
Motion to change agenda to Approval of Teachers' Contract, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.
Page 38 of the contract should read Category A, Category B and Category C.

Motion to approve Teachers' Contract, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, S. Foster, S. Harrington, K. O'Callaghan.
ABSTAIN: J. Nelson.

F. Tentative Approval of Policies
a. #5141.4 Reporting of Child Abuse, Neglect and Sexual Assault:
b. #5144.1 Physical Restraint/Seclusion:
c. #5113 Attendance and Excuses
d. #5141.3 Health Assessments and Immunizations
e. #1331 Smoke Free Environment
Motion for tentative approval of the above listed policies, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

11. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Financial Statements and Maintenance Report were reviewed and accepted as presented. Jennifer Nelson asked for an update on the long term capital improvement plan for the next meeting.

Victor Nigro from Aqua Pump addressed the Chaplin Board of Education regarding coliform that is not a health hazard. The option of chlorinating and monitoring system is not recommended at this time.

B. Educational & Board Policies: Covered already

C. Central Office:
Stacy Foster will serve on the Central Office Committee as newly elected Chair of the Chaplin Board of Education. Sally Ireland will serve on the Central Office Committee as an RD11 member for the town of Chaplin. The Committee discussed assessment scenarios and agreed to recommend 31% for Chaplin Elementary and 69% for RD11 based on population. The Special

Education Director would be 33/67%. It will be brought to both Boards for review. Kate Donnelly expressed concerns with decisions made by the Central Office Committee. The compact was last reviewed in 2007 and needs to be updated.
Motion to appoint Sally Ireland as Chaplin representative for RD11, was made by Stephanie Harrington, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

D. Technology: No Report

E. Personnel and Supervision: No Report

F. Shared Services:
Kate Donnelly reported on the Four Boards Subcommittee. Information is being gathered from the four schools on the following areas for cost savings and working together cooperatively: transportation, fuel oil, equipment maintenance, Superintendent, Special Education Director and Business Manager.

G. Allied Health:
Kathy O'Callaghan asked if there was any more information on a partnership with UCONN. Superintendent Henrici reported that there was no further interest. Kathy O'Callaghan suggested surveying the students for their interest.

H. Newsletter:
The next issue will go out this week. The student intern was commended for her work on the newsletter.

I. CABE/EASTCONN: No Report

12. ADDITIONS TO THE AGENDA:
Motion to add to agenda Discussion of Retirement Status, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and failed with the following vote:
YES: J. Nelson, K. O'Callaghan.
NO: J. Moulton, S. Ireland, G. Askew, S. Dunn, S. Foster, S. Harrington.
ABSTAIN: K. Donnelly.

Motion to add Executive Session for Personnel Employment Status to next meeting agenda, was made by Judy Moulton, seconded by Kate Donnelly and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Dunn, J. Nelson, K. O'Callaghan.
NO: S. Ireland, S. Foster.
ABSTAIN: S. Harrington, G. Askew.

Superintendent Henrici expressed concerns with personal comments made at tonight's meeting.

13. SECOND AUDIENCE FOR CITIZENS:

Michael Quick asked for clarification on the process to replace a Board member who resigns or is unfit to serve.

Hampton First Selectman Alan Cahill presented the procedural audit for the Central Office to the Board for review. Scotland First Selectman Dan Syme expressed concerns with the internal controls and transparency of the Central Office that could impact consolidation and regionalization. The report did not come out as expected.

Scotland Selectperson Clare D'Appollonio asked for clarification on budget transfers from Chaplin Elementary to the Central Office. Superintendent Henrici reported that they are done once a year.

14. EXECUTIVE SESSION – DISCUSSION OF ASSISTANT PRINCIPAL CANDIDATES AND POSSIBLE ACTION ON SAME – THE BOARD OF EDUCATION INTENDS TO ENTER EXECUTIVE SESSION TO DISCUSS THE FINAL CANDIDATES FOR THE POSITION OF ASSISTANT PRINIPAL AT PARISH HILL HIGH SCHOOL AND SHALL FURTHER DISCUSS THE APPOINTMENT OF THE SAME. AFTER THE EXECUTIVE SESSION, THE BOARD MAY APPOINT THE CANDIDATE CHOSEN FOR THE POSITION IN PUBLIC SESSION:

Motion to enter into Executive Session (8:28 PM) for the purpose of discussing Assistant Principal Candidates and invite the Superintendent and Principal to attend, was made by Stacy Foster, seconded by Sally Ireland and carried with the follo0wing vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.
The Board came out of Executive Session at 8:37 PM.

Motion to appoint Thomas McKenna as Vice Principal, was made by Sally Ireland, seconded by Stacy Foster and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, S. Foster, S. Harrington.
NO: K. O'Callaghan.
ABSTAIN: K. Donnelly, J. Nelson.

15. ADJOURNMENT:

Motion to adjourn (8:39 PM) was made by Judy Moulton, seconded by Sally Ireland and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary