Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
November 18, 2014

Chairperson Steve Dunn called the meeting to order at 7:03 PM. Present were Board members Kate Donnelly, Sally Ireland, George Askew, Judy Moulton, Jennifer Nelson and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend was Board members Stephanie Harrington and Kathleen O'Callaghan.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:**
   Art Teacher Ann Williams commended her art students and the Chamber Choir for their work at the CABE Convention.

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **STUDENT REPORT:**
   Senior Kevin Seguin presented the Student Report. He is a member of the Chamber Choir that opened the CABE Convention with the National Anthem. Students from the choir were overwhelmed by the wonderful reception they received. A World Affairs Concert will be held on December 5th in Hartford.

   Superintendent Henrici, Principal Smith and Chair Steve Dunn commended the following students with plaques for their achievements.

5. **RECOGNITION OF STUDENT ACHIEVING "ADVANCED" LEVEL ON ALL CMT TESTS – ALIYAH TOMAS:**
   Congratulations to Aliyah Tomas (could not attend tonight's meeting) for achieving "Advanced" Level on all CMT Tests.

6. **RECOGNITION OF GRADE 8 STUDENTS ACHIEVING GOAL OR ADVANCED ON ALL CMT TESTS:**
   Congratulations to the following Grade 8 Students for achieving Goal or advanced on all CMT Tests: Abby Anderson, Caleb Caulkins (could not attend), Grant Decyk, Chase Hall, Dylan Harrison, Tom Lehoux, Phoebe Miller, Meg Nurnbark, Abigail O'Connor, Michael Rahall, Thomas Rowntree and Kaitlyn Shea (could not attend), Hannah Vieira, Vanessa Surridge, Henry Tiemann, William Stevens.

7. **RECOGNITION OF SABRINA CHESTERS –CLASS S CROSS COUNTRY STATE CHAMPION:**
   Congratulations to Sabrina Chesters for winning the Class S Cross Country State Championship.

8. APPROVAL OF OCTOBER 21, 2014 MINUTES:

Motion to approve the October 21, 2014 minutes, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose.

9. APPROVAL OF FINANCIAL STATEMENT:

Motion to approve the Financial Statement, was made by Judy Moulton, seconded by George Askew and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose.

10. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

Upcoming events include the following:

- November 26th – Alumni students will share their experiences with the students.
- December 9th – Vocal Concert
- December 13th – ASG sponsored "Breakfast with Santa".
- December 18th – Band Holiday Concert

The first meeting was held with the NEASC Consultant. Parish Hill is in good shape.

Professional Development was held on Monday with a focus on writing. The faculty participated in the Smarter Balance module training with a practice test.

B. Superintendent:

1. Milone and MacBroom Self-Study – Public Hearing: Waiting to hear from the Selectmen.
2. Vertical Teaming Committee-Shared Services PD on SBA Provided by EASTCONN-December 1:
   The state has changed SBA training for middle/high school to January.
2. 15-16 Health Insurance Update-December 3 Meeting:
   A meeting will be held on December 3rd to review claims history.
3. FY 14-15 Budget Projections; FY 15-16 Budget:
   It is too early to predict for the FY 14-15 budget. The administration is hoping for better insurance rates and cost savings through shared services for next year's budget.
4. Veterans Luncheon:
   There was a great turnout at the Veterans Luncheon with 15 Veterans in attendance including Vietnam Veteran Superintendent Henrici. Great stories were shared with the students.
5. Catherine Wade Music Wing Dedication:
   Catherine Wade's daughter has been invited to attend the Catherine Wade Music Wing Dedication. Donations for a plaque will be solicited at the holiday concerts. The Hampton Board of Education supports the dedication and will contribute.
6. CAPSS Student Leader Awards Ceremony-RHAM:
   The following students were honored at RHAM for the CAPSS Student Leader Award: Cole Habeeb, Samantha Card and Reina Ocasio.
7. CABE/CAPSS Convention-Performance by PHHS Chamber Choir; PHHS Art Work Displayed:
   Art students and Chamber Choir students were well received at the CABE Convention.
9. NEASC:
   NEASC is working on studying and revising the seven standards.

- A free trombone was received through the "Horns for Kids" program.
- Superintendent Henrici will attend a Legislative Breakfast on December 10th at EASTCONN.
- There is difficulty obtaining substitutes. A survey was done of surrounding towns with some managing substitutes through Kelly Services. The administration will consider increasing the daily rate.

11. OLD BUSINESS/NEW BUSINESS:

A. Establishment of Tuition Rate for SY 15-16:
Motion to increase Tuition Rate to $7,500 for SY 15-16, was made by George Askew, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose.

B. Final Approval of Policies:
- **a. #4115 Youth Athletics and Concussions:**
- **b. #5131.912(A) Bullying Intervention and School Climate Improvement Strategies:**
- **c. #5141 Health Policies and Procedures – Storage and Administration of Epinephrine at Public Schools:**
- **d. #5113 Excused Absences from School for Children of Service Members:**
- **e. #5114 Suspension and Expulsion – Expungement of a Pupil's Cumulative Education Record for Certain Expulsions:**
- **f. #5142 Domestic Violence and Sexual Assault:**

Motion to approve the above listed policies, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose.

12. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION: Need info on all

A. Fiscal & Plant:
The preliminary budget was reviewed.

B. Educational & Board Policies: Already covered

C. Central Office:
Discussion was held on the preliminary budget and the Business Manager position.

D. Technology:
Four smartboards were purchased with the savings from shared services with the technology position. All classrooms now have smartboards.

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health: No Report

H. Newsletter:
The newsletter is going to the printer soon and will go out before Thanksgiving.

I. CABE/EASTCONN: No Report

13. ADDITIONS TO THE AGENDA:

Lisa Rose asked for an update on the boilers. Superintendent Henrici reported that Jay Pytel attended a workshop and made some recent repairs on the boilers to extend their lifespan. In addition, the second well station needs to be operational as soon as possible.

14. SECOND AUDIENCE FOR CITIZENS:

Art Teacher Ann Williams was overwhelmed by the enthusiasm for her students stained glass work at the CABE Convention.

15. EXECUTIVE SESSION – EMPLOYMENT STATUS OF NON-CERTIFIED EMPLOYEE, MEDICAL ISSUE WITH CERTIFIED STAFF AND POTENTIAL VACANCY WITH CERTIFIED STAFF:

Motion to enter into Executive Session (8:02 PM) for the purpose of discussing Employment Status of Non-Certified Employee, Medical Issue with Certified Staff and Potential Vacancy with Certified Staff and invite the Superintendent to attend, was made by George Askew, seconded by Sally Ireland and carried with the following vote:

YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose.

The Board came out of Executive Session at 8:13 PM.

16. ADJOURNMENT:

Motion to adjourn (8:13 PM) was made by Judy Moulton, seconded by Sally Ireland and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary