Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
October 20, 2015

Chairperson Steve Dunn called the meeting to order at 7:02 PM. Present were Board members Kate Donnelly, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend was Board members Sally Ireland, George Askew and Stephanie Harrington.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **STUDENT REPORT:** No Report

5. **APPROVAL OF SEPTEMBER 15, 2015 MINUTES:**
Motion to approve the September 15, 2015 minutes, was made by Kate Donnelly with the following corrections: Item #4 should read – Standardized SAT tests will only be required for Grade 11. Item #9 should read – Judy Moulton expressed concerns with the answers to questions asked at the Milone & McBroom hearings not available on the website. Item #9 should read – Kate Donnelly and Stephanie Harrington expressed concerns with the questions being easily misunderstood. ***The motion was seconded by Kathy O'Callaghan and carried with the following vote:***
YES: K. Donnelly, J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

6. **APPROVAL OF FINANCIAL STATEMENT:**
Motion to approve the Financial Statements, was made by Kate Donnelly, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

7. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. Principal:
   - Girls and Boys Soccer is doing well. Girls are ranked 5th in Class S with 8 wins, 2 losses and 1 tie. Boys are ranked 15th with 7 wins, 5 losses and 1 tie.
   - Principal Tedeschi attended the Eastern Region Principals roundtable with a focus on grading policies.
   - Parent/Teacher Conferences were held with positive feedback.
   - A 4-day tour of a school in Massachusetts was done in preparation for the October 2016 NEASC visit.

   B. Superintendent:
   Superintendent Henrici congratulated Brian Tedeschi as the new Principal.

1. Survey of Regional District Superintendents-follow up:
   Superintendent Henrici asked Board members to email him with any questions or feedback regarding the survey presented at the last meeting.
2. Small District Superintendents Meeting – MBR, Excess Cost; Magnet Schools:
   The main focus was MBR, Excess Cost Grant (no movement to change formula) and Magnet Schools (budgets are severely impacted).
3. Emergency Preparedness and Planning Initiative (EPPI) – October 21:
   All three towns will hold a tornado weather event to prepare in case of an emergency.
4. Veterans Luncheon – November 10:
   The Veterans will be honored at a luncheon with students. The Student Government has donated a plaque for a dedication at the flag pole. A granite monument will honor all veterans from the tri-town area who have served or lost their lives for our country.
5. Enrollment Report – October 1, 2015:
   The Board was presented with the Enrollment Report including the number of students with free or reduced lunch. The total number of students is 355 including tuition students, DCF placements, outplacements, technical school students (Windham Technical enrollment has gone down) and magnet school students.
6. CAPSS Student-Leader Awards – November 4 – RHAM High School:
   All Board members are invited to attend the CAPSS Student-Leader awards at RHAM High School.
7. Legal Services Merger:
   Durant Nichols law firm has merged with Pullman Comley law firm for greater resources.

The Library furniture will be replaced as part of the Capital Improvement Plan.

8. OLD BUSINESS/NEW BUSINESS:

A. Four Boards of Education Meetings and Subcommittee Meetings - Update:

The Four Boards of Education met and established the following subcommittees: Survey Committee (established an extensive amount of questions), Cost Committee (will check with other districts who tuition out students for the added cost of special education and transportation, will check with the elementary schools on the cost to add 7th and 8th grade students) and the Shared Services Committee (focus on potential savings for the four schools for transportation, oil, office equipment and legal fees). The next meeting of the Four Boards of Education will be held on November 16th in Chaplin at 7pm.

B. Establishment of Tuition Rate for FY 16-17:

Motion to set the Tuition Rate for FY 16-17 at $7,800, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:

Only two members were present for the Fiscal & Plant Committee. They reviewed the Financial Statements and Maintenance Report.

B. Educational & Board Policies:

The Committee needs to meet to update policies to conform to new education laws.

C. Central Office:
The next meeting will be held on October 27th at 6pm.

D. Technology: No Report

E. Personnel and Supervision:
Negotiations are ongoing.

Motion to move discussion of Assistant Principal Position from Executive Session to Item #9E1, was made by Judy Moulton, seconded by Jennifer Nelson and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

1. Assistant Principal Position:
Discussion was held regarding the vacancy of the Assistant Principal position with the possibility of an Assistant Principal/Curriculum Director.
Motion to authorize the administration to post the position of Assistant Principal with at least 50 percent Instruction Leadership duties, was made by Judy Moulton, seconded by Stacy Foster and carried with the following vote:
YES: J. Moulton, S. Dunn, S. Foster.
NO: J. Nelson, K. O'Callaghan.
ABSTAIN: K. Donnelly.

F. Shared Services: Discussed already

G. Allied Health: No Report

H. Newsletter:
The next issue will be published soon with many articles.

I. CABE/EASTCONN:
Stacy Foster attended the CABE conference on Legal Issues that addressed the impact of concussions, First Amendment issues and teachers and administration posting on social media.

10. ADDITIONS TO THE AGENDA: None

11. SECOND AUDIENCE FOR CITIZENS:
A member of the audience expressed concerns regarding the discussion of the Assistant Principal position.

12. EXECUTIVE SESSION – DISCUSSION OF EMPLOYMENT STATUS OF CERTIFIED AND NON-CERTIFIED EMPLOYEE; UPDATE ON PRESENT NEGOTIATIONS; DISCUSSION OF ASSISTANT PRINCIPAL POSITION:
Motion to enter into Executive Session (8:48 PM) for the purpose of discussing Employment status of Certified and Non-Certified Employee; Update on Present Negotiations; Discussion of Assistant Principal Position and invite the Superintendent and Principal to attend, was made by Jennifer Nelson, seconded by Stacy Foster and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.
The Board came out of Executive Session at 8:57 PM.

13. ADJOURNMENT:

Motion to adjourn (8:58 PM) was made by Jennifer Nelson, seconded by Judy Moulton and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary