Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
September 20, 2016

Chairperson Steve Dunn called the meeting to order at 7:01 PM. Present were Board members Kate Donnelly, Sally Ireland, Rose Bisson, Bud Smallwood, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:**
   A thank you card was received from Noelle Cormier for flowers received for the passing of her sister.

4. **APPROVAL OF AUGUST 16, 2016 MINUTES:**
   Motion to approve the August 16, 2016 minutes, was made by Jennifer Nelson with the following corrections: Item #2 correct the spelling of K.C. Carancio. Item #2 should read – Hampton First Selectman Alan Cahill reported that letters of interest were received from Lyman, Woodstock Academy and NFA and were forwarded to the Hampton Board of Education. Item #7H should read – Kate Donnelly asked for a legal opinion on weighted voting in relation to vote taken at previous meeting. ***The motion was seconded by Rose Bisson and carried with the following vote:***
   YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, K. O'Callaghan.
   ABSTAIN: S. Harrington.

5. **APPROVAL OF FINANCIAL STATEMENT:**
   The Financial Statement was tabled due to lack of a quorum at Fiscal & Plant. Discussion was held regarding whether a quorum is needed for a subcommittees. Steve Dunn will check on this issue. Jennifer Nelson requested year-end Financial Statements.

6. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. **Principal:**
      - Open House was attended by approximately 200 parents and students.
      - A Back to School Dance will be held on September 30th.
      - Trunk or Treat will be held on October 21st followed by free admission to Movie Night of "Hotel Transylvania" sponsored by the PTO.
      - The Parish Hill Band has been selected to participate in a Chamber Ensemble program led by UCONN. They will perform at the winter concert and at the UCONN recital hall.

- Music is in the hallways with new teacher Dr. Neely starting last week.
- Congratulations to John Krot who has been selected to the Executive Board of the Athletic Association.

Motion to add to agenda Student Report as Item #5A1, was made by Rose Bisson, seconded by Jennifer Nelson and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

1. **Student Report:**
   Sabrina Chester presented the Student Report on the positive aspects at Parish Hill. She stayed at Parish Hill due to a positive environment, hard-working teachers and the Kindness Club that promotes random acts of kindness. Mr. Caron and Coach Gogan have helped with a training regimen for running. Sabrina has a passion for English and Mr. Baran is helping find a publisher for her poetry. A Youth Forum and Model United Nations is an opportunity to meet students from other schools and gain different perspectives. There are many opportunities to grow at Parish Hill and prepare students for college.

B. Superintendent:

- CCIEF v. Rell – CT funding formula underfunds urban districts. The ruling may impact districts that fall in the middle. The state has appealed the decision.
- The CT State Board of Education has a 5-year Plan with three components- high expectations, fostering great schools with standards and to ensure recruiting and retaining great teachers and staff.
- The Board was presented with three District Goals for 2016-17 that includes instituting A/B block schedule, implanting Common Core State Standards and improving communication.
- The PTO volunteers were commended for their work at the school during the summer.
- The school is fully staffed.
- A follow-up meeting will be held at Windham Hospital on Thursday for Allied Health.
- All Board members are cordially invited to a reception for NEASC visitors on Sunday, October 30th.

Motion to move Item 7I to Item #7A1, was made by Rose Bisson, seconded by Stacy Foster and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

7. OLD BUSINESS/NEW BUSINESS:

A. Report by PTO/Parish Hill Action Community Team:
Lisa LaBelle presented update on the PTO/PHACT. Funds have been donated to a family in Chaplin (both parents have cancer). Other projects such as landscaping will be done to help out the family. The photo from the float at the Boom Box Parade is posted on Facebook as the cover photo from the Quite Corner. A table was set up at Brooklyn Open House with much interest. A couple of students followed up by shadowing at Parish Hill. The PTO will sponsor a Mud Run on October 1st and a Trunk or Treat. Yoga is in the works (55 and older for free) as well as a Paint & Sip.

1. **Legal Opinion – Weighted Voting; Vote for Board Treasurer:**
   The Board was presented with legal opinion on weighted voting. Bud Smallwood expressed concerns with no reference to state statute.
   Motion for previous nominations of Stephanie Harrington and Jennifer Nelson for Board Treasurer stand, was made by Stacy Foster, seconded by Sally Ireland and carried with the following vote:
   YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.
   The vote to elect Stephanie Harrington for Board Treasurer carried with the following vote:
   Stephanie Harrington: S. Foster, S. Dunn, R. Bisson, S. Ireland, S. Harrington.
   Jennifer Nelson: J. Nelson, K. O'Callaghan, B. Smallwood, K. Donnelly.

   Stacy Foster left the meeting at 7:49 PM.

B. Four Boards of Education Meetings and Subcommittee Meetings - Update:
The survey has been approved and will be mailed out to all eligible voters and homeowners. Everyone is encouraged to fill out and return the survey. Drop off bins will be available at the three town halls for anyone who does not wish to mail back the survey. The next meeting is scheduled for October 27th at Hampton Elementary.

C. Addition/Withdrawal of Grades Committee Update:
The Committee discussed different ideas and hopes the survey results will help with the discussion. Meetings are held every other Monday at Parish Hill at 5pm. Bud Smallwood expressed difficulty with the meeting time and requested trading places with Jennifer Nelson who is on the Dissolution Committee. Steve Dunn will check with the state on this matter.

D. Dissolution Committee Update: Waiting to hear from the state.

E. 2016 SBAC Results Report – Brian Tedeschi:
Participation was at 100% with improved, some dramatically.

ELA – proficient or above	Grade 7 – 68% (55% state)	Grade 8 – 68% (55% state)
Math – proficient or above	Grade 7 – 41% (42% state)	Grade 8 – 33% (40% state)
Science – proficient or above	Grade 8 – 68% (60% state)	Grade 10- 61% (47% state)

Rose Bisson asked for enrollment.
SAT scores were good with RD11 ranking above many area schools (slightly below Woodstock, Lyman and RD19). Next steps are in place to continue work on improvement.

F. Appointment of Linda Neely – Music Teacher – PhD, Step 8:
Motion to appoint Linda Neely as Music Teacher, PhD, Step 8, was made by Sally Ireland, seconded by Rose Bisson and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, S. Harrington, K. O'Callaghan.

G. Further Discussion of Lighthouse Project and School Security:

Superintendent Henrici presented information on the Lighthouse Project from CABE that engages Boards in academic instruction. The project requires a commitment of three hours a month from 7-9 Board members. Commitment is difficult this year due to Addition/Withdrawal Study, Dissolution Study and Negotiations.

Bud Smallwood expressed concerns with not moving forward on security at Parish Hill. Superintendent Henrici reported that it is difficult to obtain information from other schools on armed security. Principal Tedeschi reported that EASTCONN has a retired police officer that conducted a security audit last year. Steve Dunn will contact the head of security at Enfield High School and invite him to speak to the Board. Jennifer Nelson suggested hearing from Social Worker/Special Education Director Marcia McGinley to address mental Health.

H. Appointment of Municipal Bonding Expert to Dissolution Committee:
Motion to appoint William Fazioli as Municipal Bonding Expert to the Dissolution Committee, was made by Kate Donnelly, seconded by Rose Bisson and carried with the following vote: YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, S. Harrington, K. O'Callaghan.

I. Legal Opinion – Weighted Voting; Vote for Board Treasurer: Moved to Item #7A1

8. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Financial Statement and Maintenance Report were discussed.

B. Educational & Board Policies:
The Committee will meet to review and revise policies per new legislation on Student Data Privacy, Background Checks and Suspension/Expulsion.

C. Central Office:
The Committee will meet soon for transfers for FY 2015-16.

D. Technology:
Thanks to Tom Mason for the microphone system for the Board meetings.

E. Personnel and Supervision: No Report

F. Shared Services:
Discussed at the Four Boards of Education meetings.

G. Allied Health:
A meeting will be held at Windham Hospital on Thursday, September 22nd at 8am.

H. Newsletter: No Report

I. CABE/EASTCONN: No Report

9. SECOND AUDIENCE FOR CITIZENS:

Mike Quick asked if the survey is sequenced and suggested checking with response time for the Chaplin Resident State Trooper. The survey is sequenced and the response time is difficult to project as the Chaplin Resident Trooper has different hours.

10. AGENDA ITEMS FOR NEXT MEETING:

- School Security and Mental Health – Marcia McGinley
- October 1st Attendance

11. EXECUTIVE SESSION – DISCUSSION OF STATUS OF EMPLOYEE COMPLAINT:

Motion to enter into Executive Session (9:04 PM) for the purpose of discussing Status of Employee Complaint and invite the Superintendent to attend, was made by Rose Bisson, seconded by Sally Ireland and carried with the following vote:

YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, J. Nelson, S. Harrington, J. O'Callaghan.

The Board came out of Executive Session at 9:12 PM.

12. ADJOURNMENT:

Motion to adjourn (9:12 PM) was made by Sally Ireland, seconded by Bud Smallwood and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk