Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Special Meeting Minutes
August 26, 2014

Chairperson Steve Dunn called the meeting to order at 7:00 PM. Present were Board members Sally Ireland, George Askew, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend was Board member Kate Donnelly.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **APPROVAL OF JULY 8 , 2014 MINUTES:**
   Motion to the minutes of July 8, 2014, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, K. O'Callaghan.
   ABSTAIN: S. Harrington.

5. **APPROVAL OF FINANCIAL STATEMENT:**
   Motion to approve the Financial Statement, was made by Stephanie Harrington, seconded by Judy Moulton and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

6. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. Principal:
   - School is open with professional development on Common Core, Smarter Balance and Teacher Evaluation & Learning Plan (will include every teacher this year) held on Monday.
   - A student assembly will be held on Thursday to address Smarter Balance and the NEASC self-study.
   - Professional Development was held today on DCF recording, Domestic Violence and Bullying followed by a picnic for all faculty.
   - The new staff are great additions to the school.
   - Movie Night will be held on Saturday, September 6th with open field games at 7pm and the movie "Monster's University" to start at 8pm.

   Motion to move Item #7G to Item #6A1, was made by Jennifer Nelson, seconded by Lisa Rose and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

1. **Discussion of Request for Enrollment by Non-Resident Student:**
   Marcus Harris has been previously approved by the Board to attend Parish Hill per Board policy #5118 with special conditions.
   Motion to approve request for Marcus Harris to continue enrollment as a student at Parish Hill, was made by Stephanie Harrington, seconded by Sally Ireland and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

   Motion to move Item #11 to Item #6A2, was made by George Askew, seconded by Kathy O'Callaghan and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

2. **Executive Session – Request for Enrollment by Non-Resident Student:**
   Motion to enter into Executive Session (7:20 PM) for the purpose of discussing Request for Enrollment by Non-Resident Student and invite the Superintendent and Greg Haddad to attend, was made by Stephanie Harrington, seconded by Kathy O'Callaghan and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
   The Board came out of Executive Session at 7:32 PM.

   Motion to approve Kayla Haddad to attend Parish Hill as a non-resident student, was made by Sally Ireland, seconded by Judy Moulton and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

B. Superintendent:

1. Common Core State Standards (CCSS):
   Learning is more in depth and includes reading fiction and conceptual math. The outgoing Commissioner has pledged that the state will continue with Common Core.
2. CAPT/CMT Results:
   The test scores were disappointing and will be covered later on the agenda.
3. Roof Repair Completion:
   Zen Roofing did a great job at a great price on the roof repair. There were no leaks after a heavy rainstorm.
4. School Security Grants-Second Round:
   The administration will apply for the second round of school security grants that are a 70/30 split. Priority is low for those districts that received funding in the first round.
5. Milone and MacBroom Self-Study:
   The next meeting is September 23rd at EASTCONN with a focus to narrow the options and define the next steps. All reports are posted on the town websites.
6. 15-16 Health Insurance renewal; present claims history:
   Health Insurance renewal does not look optimistic due to claims history. A meeting will be held on September 30th to review.

7. Update on Assistant Principal Search:
   An Interim Assistant Principal will be used to allow sufficient time to search for an Assistant Principal. Jennifer Nelson recommends a community and/or Board member for the Assistant Principal search.
8. New Athletic Director:
   The new Athletic Director John Krot is well known and university respected.
9. Facility Upgrades; Summer Work Projects:
   Summer projects include the locker room. The Board will be taken on a tour of the facility before the September meeting to see the upgrades.
10. Bus Cameras-Scotland Buses:
    There are no bus camera monitors at Parish Hill due to the Board voting not to share in the funding with Scotland for the bus cameras.

RD11 is sharing Technology (splitting 60/40) and Special Education Director with Chaplin Elementary for cost savings.

7. OLD BUSINESS/NEW BUSINESS:

A. 2014 CAPT/CMT Report:

Superintendent Henrici presented summary of CAPT/CMT scores. A more extensive report with an action plan will be presented at the September meeting.

- When comparing 2013 with 2014 same grade scores, Grade 8 CMT at/above goal scores increased in all areas, albeit relatively small increases.
- When comparing 2013 with 2014 same grade scores, Grade 7 CMT at/above goal scores decreased in all areas with a major decrease in Writing.
- When comparing 2013 with 2014 same grade scores, Grade 10 CAPT at/above goal scores decreased in all four areas.

B. Letter of Resignation – Jason Scavotto:

Motion to accept letter of resignation with regrets from Jason Scavotto, was made by George Askew, seconded by Judy Moulton and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

C. Letters of Resignation – Kathleen Butler, Samantha Barrett, Virginia Toepfer and Peter Leeds:

Motion to approve letters of resignation with regrets from Kathleen Butler, Samantha Barrett, Virginia Toepfer and Peter Leeds, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

D. Appointment of Science Teacher – Andrew Barber – Bachelors Step 1:

Motion to approve Science Teacher Andrew Barber, Bachelors Step 1, was made by Stephanie Harrington, seconded by Lisa Rose and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

E. Appointment of English Teacher – Prentice Tracy – Masters Step 5:

Motion to approve English Teacher Prentice Tracy, Masters Step 5, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

F. Appointment of Math Teacher – Andrea Lachance – Bachelors Step 1:
Motion to approve Math Teacher Andrea Lachance, Bachelors Step 1, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

G. Discussion of Request for Enrollment by Non-Resident Student:
Moved to Item #6.

H. Potential Acceptance of Tuition Student:
An IEP/PPT supported student from Vernon would benefit from the small setting at Parish Hill. All liability, tuition and transportation would be the responsibility of the Nexus district Rockville.
Motion to approve Tuition Student, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

I. Approval of 2014-2015 Teacher Evaluation and Support Plan:
Motion to approve 2014-2015 Teacher Evaluation and Support Plan, was made by Stephanie Harrington, seconded by George Askew and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

J. Feasibility of a Business Manager:
The previous advertisement for a Business Manager on CT REAP yielded a small number of applicants. The position will be posted again on CT REAP.

8. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
Fiscal & Plant recommended approval of the Financial Statement. Discussion was held regarding the roof project that was well done and has a 15-year manufacture warranty and a 2-year workmanship bond. The boilers were worked on by the Maintenance Director.

B. Educational & Board Policies:
The Policies Committee needs to look at new education laws.

C. Central Office:
The budget will be adjusted with a move toward shared services. There is great savings without sacrificing efficiency with the Technology Director and Special Education Director.

D. Technology:
Judy Moulton asked to meet with the new Technology Director.

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health: No Report

H. Newsletter: No Report

I. CABE/EASTCONN:
CABE is offering a new special education program from 9-12pm. Special Education Director Lisa Babcock was asked to attend.

9. ADDITIONS TO THE AGENDA:
Kathy O'Callaghan would like to see a presentation on how students are doing with Common Core on next month's agenda. She also asked for clarification on the new Path Academy which is a charter school for credit recovery.

10. SECOND AUDIENCE FOR CITIZENS: None

11. EXECUTIVE SESSION – REQUEST FOR ENROLLMENT BY NON-RESIDENT STUDENT:
Moved to item #6.

12. ADJOURNMENT:
Motion to adjourn (8:47 PM) was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary