Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
August 18, 2015

Chairperson Steve Dunn called the meeting to order at 7:02 PM. Present were Board members Kate Donnelly, Sally Ireland, George Askew, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Assistant Principal Brian Tedeschi.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **APPROVAL OF JULY 21, 2015 MINUTES:**
Motion to approve the July 21, 2015 minutes, was made by Judy Moulton with the following correction: Item #7B3 should read – Melissa Cannon has resigned as Choral Teacher and Director and she will be sorely missed. ***The motion was seconded by Sally Ireland and carried with the following vote:***
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

The Board was presented with minutes from the Shared Services Committee and RD11 BOE special meeting minutes from August 3, 2015.
Motion to add to agenda approval of August 3, 2015 special meeting minutes, was made by Sally Ireland, seconded by Stacy Foster and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

Motion to approve the August 3, 2015 special meeting minutes, was made by Stephanie Harrington with the following corrections: All Board members were in attendance except Sally Ireland. The second to last sentence should read – George Askew indicated that this process would work well while Jennifer Nelson had concerns about the process and Kate Donnelly did not agree with the process. ***The motion was seconded by Judy Moulton and carried with the following vote:***
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

5. **APPROVAL OF FINANCIAL STATEMENT:**
Motion to approve the Financial Statement, was made by Sally Ireland, seconded by George Askew and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

6. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

Assistant Principal Brian Tedeschi presented Principal Report.

- The Teacher Evaluation Committee met over the summer to make revisions on the plan. Smart goals were changed from 2-1. Teachers will have the choice of three informal observations or one formal observation before and after with a lesson plan. There is a change in the scoring matrix.
- A lot of hard work has happened in the building over the summer.
- Sport Teams are gearing up for the fall and the nurse is working on concussion training.

Judy Moulton asked for the web page to be updated with sports.

B. Superintendent:

1. Teacher Evaluation Plan – SDE Approved Revisions: Covered later on the agenda
2. Staffing Update 15-16: Will be discussed during Executive Session.
3. Summer Project Updates:
   A tour of the building will be provided for the Board. Summer projects include the following: new lockers in the middle school wing, the septic system was upgraded, the 2nd well station is up and running, tree work was done in the back, the gym floor was sanded and coated with poly and the gym walls were painted, drop ceiling were installed in 6 classrooms along with energy efficient lighting with 3 classrooms left to be done.
4. Survey of Regional District Superintendents – Responses to Date:
   Only 5 responses have been received to date. More information will be presented at the September meeting. Results to date show some districts have smaller schools (Warren has 80 students), governance structure varies with central office committee, assessments are split equally no matter what the enrollment, most have a PreK-12 with single regional board, not many students attend magnet schools in northwestern CT, some schools are consolidating.
5. Negotiations Update:
   The high school secretaries have a negotiation session scheduled for September 25th. There is a new Administrators Bargaining Unit who is pursuing a legal opinion.

SBAC test results were due in July but have not been received to date. The statewide results may not be promising. SBAC testing is no longer required for grade 11. Standard tests will be the SAT that will be paid for by the state.

7. OLD BUSINESS/NEW BUSINESS:

A. Appointment of Math Teacher – Cortney King, Andrew Cavallo – BA Step 1; MA Step 1:

Motion to approve Math Teachers Cortney King at BA Step 1 and Andrew Cavallo at MA Step 1, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:

YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

B. Appointment of French Teacher – Jean Minski – MA Step 4:

Motion to approve .8 FTE French Teacher Jean Minski at MA Step 4, was made by George Askew, seconded by Judy Moulton and carried with the following vote:

YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

C. Appointment of Chorus Director – June Burns – MA Step 6:
Motion to approve Chorus Director June Burns at MA Step 6, was made by Stephanie Harrington, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

D. Appointment of Art Teacher – Genevieve Govoni – BA Step 4:
Motion to approve Art Teacher Genevieve Govoni at BA Step 4, was made by Stephanie Harrington, seconded by Kathy O'Callaghan and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

E. Appointment Instrumental Music Teacher – Gregory Hoyt – BA Step 1:
Motion to approve Instrumental Music Teacher Gregory Hoyt at BA Step 1, was made by Sally Ireland, seconded by Stacy Foster and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

F. Potential Acceptance of Tuition Student:
The administration received a call from the parent of a 10th grade Windham Tech student to attend Parish Hill as a tuition student. Per Board policy, the student may attend Parish Hill if they pay tuition ($7,500) and there is room. They are also responsible for transportation.

G. Approval of 2015-2016 Teacher Evaluation and Support Plan:
Motion to approve the 2015-16 Teacher Evaluation and Support Plan with revisions, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

H. Appointment of Interim Principal – Brian Tedeschi:
Motion to appoint Brian Tedeschi as Interim Principal, was made by Jennifer Nelson, seconded by Stacy Foster and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

8. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION: Need info on all

A. Fiscal & Plant:
The Financial Statement and Maintenance Report were reviewed. Much work has been done on the building over the summer. The budget was reviewed and 98.34% of the budget has been spent allowing 1% to be moved to the Capital Non-Recurring Fund. Approximately $42,000 can be used to offset next year's budget.

B. Educational & Board Policies:
A meeting will be held to review CABE policies with new legislation.

C. Central Office:
A meeting will be held in September.

D. Technology:
Tom Mason is working with the Cafeteria with PowerLunch, a point of sale that will be implemented soon.

E. Personnel and Supervision:
Negotiations are being held.

F. Shared Services:
Discussion was held regarding potential dates for a meeting of the four Boards of Education to discuss the next step for the school study. The First Selectmen from the three towns met to discuss how to guide the Boards of Education to proceed and set a non-binding referendum in September with three choices: develop a cooperative agreement, establish a PreK-12 or disband the region. Kate Donnelly expressed concerns with the referendum and suggested a survey would provide more information. She also suggested asking the Selectmen to fund the survey process.
Motion to ask the First Selectmen to not move forward with the referendum at this time and allow the four Boards of Education to gather information for a questionnaire, was made by Kate Donnelly, seconded by Stacy Foster and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, S. Foster, S. Harrington.
NO: J. Nelson, K. O'Callaghan.

G. Allied Health: No Report

H. Newsletter: No Report

I. CABE/EASTCONN:
The CABE Convention will be held in November with ECSU President Nunez as the keynote speaker.

9. ADDITIONS TO THE AGENDA:
Motion to add to agenda Executive Session for Staffing Issue, was made by Stacy Foster, seconded by Stephanie Harrington and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harring*ton, *K. O'Callaghan.

Motion to enter Executive Session (8:26 PM) for the purpose of discussing Staffing Issue, was made by George Askew, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.
The Board came out of Executive Session at 8:30 PM.

10. ADJOURNMENT:
Motion to adjourn (8:30 PM) was made my Stacy Foster, seconded by Sally Ireland and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary