Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
June 21, 2016

Chairperson Steve Dunn called the meeting to order at 7:00 PM. Present were Board members Kate Donnelly, Sally Ireland, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Stacy Foster. Administrators present was Superintendent Ken Henrici. Unable to attend was Board member George Askew.

The Board recited the Pledge of Allegiance.

2. **RECOGNITION OF VALEDICTORIAN, SALUTATORIAN, AND THIRD, FOURTH AND FIFTH RANKED STUDENTS OF THE CLASS OF 2016:**
   Superintendent Henrici and Steve Dunn presented plaques honoring the top ranked students from the class of 2016.
   Valedictorian – Lance Bojarski who could not attend tonight's meeting and will be attending UCONN.
   Salutatorian – Lydia Kinsman who will be attending Liberty University
   Third – Hannah Meister who will be attending St. Joseph's
   Fourth – Olivia Rivera who could not attend tonight's meeting and will be attending College of Charleston
   Fifth – Emma Burnham who will be attending New York University

   Plaques were also presented to Board members George Askew who could not attend tonight's meeting (8 years of service) and Judy Moulton (7 years of service) in thanks for their leadership and dedicated service to the Board.

3. **COMMUNICATION WITH THE AUDIENCE:**
   Mike Iffland from Hampton read and presented letter to the Board regarding concerns with Board meetings that included the following: negative comments, communication, how the meetings are run, minute postings and lack of response to Bylaws request. Kathy O'Callaghan asked the Board to discuss those concerns.

4. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

5. **STUDENT REPORT:** None

6. **APPROVAL OF MAY 17, 2016 MINUTES:**

Motion to approve the May 17, 2016 meeting minutes, was made by Judy Moulton with the following correction: Item #4C should read – Superintendent Henrici presented verbal information with no written documentation on ruling for health benefits for retirement personnel. ***The motion was seconded by Kate Donnelly and carried with the following vote: YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.***

7. APPROVAL OF FINANCIAL STATEMENT:

Motion to approve the Financial Statement, was made by Sally Ireland, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

8. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal: No Report

B. Superintendent:

- Congratulations to Cassidy Martin who is featured in the Hartford Courant along with Art Teacher Genevieve Govoni as 1st place winner for the Empty Bowl project.
- Graduation was a very dignified ceremony with great speeches presented by the Class of 2016.
- There are no further State Grant reductions with ECS and Transportation.
- The Special Education Director has taken a position elsewhere. Applications are being accepted for this position with a deadline of June 29th.
- The Senior Capstone Fair was a wonderful event with passionate topics.
- Summer School for credit recovery will begin on June 27th with 7 students enrolled.
- Custodians are hard at work with summer projects. Well Station #2 will become operational.
- The Addition/Withdrawal Study is moving forward and a potential Dissolution Study is being voted on at a referendum on June 23rd.

  Kathy O'Callaghan suggested sharing the Special Education Director with the elementary schools for cost saving and expressed concerns with the position hired through the Central Office. The position is presently shared with Chaplin Elementary. Kate Donnelly recommended meeting with Scotland and Hampton to assess interest before advertising the position.

  Scotland 1st Selectman Dan Syme asked for an update on the roof. Superintendent Henrici reported that the roof was repaired and is not leaking.

9. OLD BUSINESS/NEW BUSINESS:

A. Four Boards of Education Meetings and Subcommittee Meetings - Update:
The next meeting will be held on June 30th at Chaplin Elementary at 7pm.

B. July 2016 to June 2017 Board Meeting Schedule:

The Board was presented with the following meeting schedule for the RD11 BOE that meets on the 3rd Tuesday of the month except in April (held on the 1st Tuesday to meet state statute - meeting must be held 30 days prior to annual meeting).

July 19	January 17
August 16	February 21
September 16	March 21
October 18	April 4
November 15	May 16
December 20	June 20

Motion to approve the RD11 BOE meeting schedule as presented, was made by Kate Donnelly, seconded by Jennifer Nelson and carried with the following vote:
YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, S. Harrington, K. O'Callaghan.
ABSTAIN: J. Moulton, S. Foster.

C. Request for approval of the April 2017 World Language Mediterranean Coast Trip:
Rob Jendrewski presented information on the April 2017 World Language Mediterranean Coast Trip hosted by EFT Tours that included itinerary and enrollment booklet. The 9-day trip provides guided travel and a commitment to education and safety. Scotland First Selectman Dan Syme asked about fundraising and offered the Scotland Community Room. The cost of the trip is $3,620 for adults and $3,285 for students.
Motion to approve the April 2017 World Language Mediterranean Coast Trip, was made by Sally Ireland, seconded by Jennifer Nelson and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

10. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Committee recommended approval of the Financial Statement and accepted the Maintenance Report.

B. Educational & Board Policies:
Jennifer Nelson suggested the Board review Student Data Privacy Law.

C. Central Office:
The Committee will meet to review the Superintendent Evaluation from the RD11 Board and the Chaplin Elementary Board.

D. Technology:
The server was updated to better manage the outdated cameras on the grounds at a cost of approximately $5,000.

E. Personnel and Supervision: No Report

F. Shared Services: Discussed already

G. Allied Health:

Superintendent Henrici reported that a separate building is needed for Allied Health and there are staffing concerns. He will obtain costs for the next meeting.

H. Newsletter:

Jennifer Nelson expressed concerns regarding the website that does not include anything about graduation, student accomplishments and where students are furthering their education. Scotland First Selectman Dan Syme asked the Board to please update their website.

I. CABE/EASTCONN:

EASTCONN is finished for the summer.

11. SECOND AUDIENCE FOR CITIZENS:

Hampton Board of Education Chair Rose Brisson is very interested in discussing sharing the Special Education Director.

Kathy O'Callaghan asked if the Board is going to respond to comments made by Mike Iffland and requested it be added to next month's agenda for discussion.

Hampton 1st Selectman Alan Cahill commended Scotland 1st Selectman Dan Syme as a role model for a public elected official who is held in high esteem with his expertise in public safety. Congratulations to him and his wife on their recent nuptials.

Scotland 1st Selectman Dan Syme expressed concerns with misinformation on Facebook and cautioned the owners to please not attack families.

Kate Donnelly requested Additions to the Agenda be added back to the beginning of the agenda after Written Communications to the Board.

Bud Smallwood asked if the vote on the referendum on June 23rd can be posted on the school website. Kate Donnelly suggested it be posted on the town websites.

12. ADJOURNMENT:

Motion to adjourn (8:44 PM) was made by Stacy Foster, seconded by Jennifer Nelson and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk