Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
June 16, 2015

Chairperson Steve Dunn called the meeting to order at 7:03 PM. Present were Board members Kate Donnelly, Sally Ireland, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend were Board members George Askew and Judy Moulton.

The Board recited the Pledge of Allegiance.

2. RECOGNITION OF VALEDICTORIAN, SALUTATORIAN, AND THIRD, FOURTH AND FIFTH RANKED STUDENTS OF THE CLASS OF 2015:
Motion to move Item #2 to Item #3A, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried with the following vote:
YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

3. COMMUNICATION WITH THE AUDIENCE: None

A. Recognition of Valedictorian, Salutatorian, and Third, Fourth and Fifth Ranked Students of the Class of 2015:
Superintendent Henrici, Principal Smith and Steve Dunn presented plaques to the top ranked students of the Class of 2015 who are outstanding students that are immersed in their school and community.
Valedictorian – Samantha Card
Salutatorian – Melissa Allen
Third – Jedidiah Sprague (could not attend tonight's meeting)
Fourth – Nick Harrington (could not attend tonight's meeting)
Fifth – Patrick Dunn - Plaque was presented by his father Steve Dunn.

Motion to add Special Award to the agenda, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried with the following vote:
YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
Outgoing Board member Lisa Rose was presented with a plaque and commended for her outstanding leadership and distinguished service of over 26 years with the Board of Education. She will be greatly missed.

4. WRITTEN COMMUNICATIONS TO THE BOARD:
A non-residency request was received and will be covered under Item #10B.

5. STUDENT REPORT: No Report

6. APPROVAL OF MINUTES: MAY 19, 2015:

Motion to approve the minutes of May 19, 2015, was made by Jennifer Nelson with the following correction: Item #3 in the Special Meeting minutes should read – Kate Donnelly expressed concerns with the positioning taken at the Public Hearings before any decisions were made. ***The motion was seconded by Lisa Rose and carried with the following vote:***
YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

7. APPROVAL OF FINANCIAL STATEMENT:
Motion to approve the Financial Statement, was made by Sally Ireland, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
Jennifer Nelson asked for a full detailed expense report for the August meeting.

8. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- The school year is winding down with final exams and Graduation practice.
- The Awards Assembly was held on Friday with many parents in attendance. Student Services was commended for coordinating the awards.
- Teacher Evaluations are just about complete with teachers being proficient or exemplary. Meetings will be held over the summer to develop a new Teacher Evaluation model.

B. Superintendent:

1. CABE Legislative Workshop – New Legislation: Child Abuse Reporting (penalty is now a felony), E-Cigarettes (same category as cigarettes and tobacco), Municipal Communications Regarding Referenda (extended to regional districts), Childhood Vaccinations (religious beliefs extended to parents), MBR (higher cap with more flexibility), Restraint and Seclusion (now applies to all students), Reporting of Data Regarding SPED Expenditures (expanded reporting requirements), Chronic Absenteeism (requires reporting truancy every year), Student Assessments (SBAC) (there will not be any more SBAC for 11th grade students).
2. Small District Superintendent's Meeting – June 4 – Priorities for Small Districts:
   The major focus is still the Excess Cost Grant and the MBR.
3. Capital Improvements -15/16 –Summer Projects:
   Four major projects are septic upgrade, locker replacement, fixing roof in library hallway and well station upgrade.
4. Health Insurance Carrier Change – Update:
   The transition to new insurance carrier is going smoothly.
5. Paraprofessional/Custodian Negotiations – Update – Next Session – June 17
6. Update – Staff Vacancies:
   An Art teacher and two Math teachers have been hired. Interviews are being conducted for a Band teacher.
7. Windham MOU Update:
   A certified letter was sent to the Windham Superintendent expressing disappointment of reading about their decision in the newspaper and RD11's intention of having Windham hold to their agreement through June 2017.
8. Graduation – Please notify Carol Cyr if you are attending.

9. OLD BUSINESS/NEW BUSINESS:

A. Milone & MacBroom School Study Update:

The four Boards will meet on June 30th at the Scotland Elementary cafeteria at 7pm. The meeting is open to the public but there will be no audience input. The Board would like to discuss answers to the questions raised at the April 7th and April 21st Public Hearings at this meeting. They would also like to discuss positions and salaries requested earlier.

B. Summer Meeting Schedule – July & August 2015:

Discussion was held regarding changing the meeting dates for July and August. Kate Donnelly suggested sticking to the regular meeting schedule.

Motion to hold all RD11 Board of Education meetings on the third Tuesday of each month (except April meeting to be held on April 5th to meet budget requirement) at 7pm at Parish Hill, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried with the following vote:

YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

10. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION: Need info on all

A. Fiscal & Plant:

Discussion was held regarding financial statements, budget, maintenance report and capital improvements. No action was taken due to lack of a quorum.

B. Educational & Board Policies:

Motion to add to agenda non-resident request, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:

YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

A residency request along with three letters of recommendation from teachers was received from Mrs. Rivera per Policy #5118.

Motion to allow non-resident student to remain at Parish Hill, was made by Stephanie Harrington, seconded by Jennifer Nelson and failed with the following vote:

YES: S. Harrington, S. Ireland.

NO: K. Donnelly, J. Nelson, L. Rose, K. O'Callaghan.

ABSTAIN: S. Dunn.

Motion to add to the agenda increase for lunch prices, was made by Kate Donnelly, seconded by Sally Ireland and carried with the following vote:

YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

A request was received from Linda Grindle to raise lunch prices from $2.50 to $2.75.

Motion to increase lunch prices from $2.50 to $2.75, was made by Sally Ireland, seconded by Kate Donnelly and carried with the following vote:

YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

C. Central Office:

Discussion was held regarding the split for town assessments and the Superintendent Evaluation. The auditor was approved.

Jennifer Nelson suggested that capital expenses be split 50/50 since the Superintendent is responsible for two separate districts (RD11 and Chaplin Elementary). Hampton First Selectman

Alan Cahill reported that Hampton has formed a subcommittee to research costs. The issue needs to be discussed further and will be added to the next meeting agenda.

D. Technology: No Report

E. Personnel and Supervision:
Negotiations have begun.

F. Shared Services:
Kathy O'Callaghan suggested having a moderator for the June 30 tri-town Board meeting.

G. Allied Health: No Report

H. Newsletter:
The next issue will include awards and Graduation.

I. CABE/EASTCONN: No Report

11. ADDITIONS TO THE AGENDA:
Motion to add to agenda Executive Session for Superintendent Evaluation and EVA Award, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried with the following vote: YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

12. SECOND AUDIENCE FOR CITIZENS:
Chaplin First Selectman Bill Rose suggested bringing in a professional auditor to evaluate costs for the Central Office Committee.

Motion to enter into Executive Session (8:53 PM) for the purpose of discussing Superintendent Evaluation and EVA Award, was made by Jennifer Nelson, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
The Board came out of Executive Session at 9:00 PM.

13. ADJOURNMENT:
Motion to adjourn (9:00 PM) was made by Jennifer Nelson, seconded by Kate Donnelly and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary