Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
May 20, 2014

Chairperson Steve Dunn called the meeting to order at 7:03 PM. Present were Board members Sally Ireland (7:40), George Askew, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan (7:15), Stephanie Harrington and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend was Board member Kate Donnelly.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **CABE STUDENT-LEADER AWARDS – DANIEL CARON, CASSIDY ALLEN, HENRY TIEMANN, MEGHAN DARIGAN**
5. **CAS/CIAC SCHOLAR-LEADER AWARD – CLAY TAMBURRI AND BRIANNA HERMAN**
6. **CAS/CIAC SCHOLAR-ATHLETE AWARDS – ALARIK MORRIS, EMILY BURR**
7. **CAS/CIAC SCHOLAR-ARTIST AWARD – DANIEL CARON, ALEXIS DAVIS**
8. **MOST IMPROVED STUDENT AWARD – ALYSSA HARTLEY AND LUIZ TORRES**

   Superintendent Henrici, Principal Smith and Chair Steve Dunn presented a plaque, certificate and letter from CABE to the above listed students who represent dedication and leadership in their school and community. Superintendent Henrici reported that his favorite Board meeting is those that recognize students for their accomplishments. Congratulations to all the above listed students and their parents.

9. **APPROVAL OF EF FOUNDATION FOR FOREIGN STUDY; APPROVAL OF WORLD LANGUAGE DEPARTMENT TRIP TO EUROPE:**

   Rob Jendrewski is expected to arrive later at the meeting.

10. **APPOINTMENT OF AUDITOR FOR FY 13-14:**

    Motion to appoint MAWC as auditor for FY 13-14, was made by Lisa Rose, seconded by George Askew and carried with the following votes:
    YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

11. **EVA AWARD NOMINATIONS:**

    The EVA Award is an award that recognizes someone that is an extraordinary valuable asset. The nominations will be discussed in Executive Session since it is a surprise award presented at graduation.

Motion to discuss EVA Award nominations in Executive Session, was made by Stephanie Harrington, seconded by Lisa Rose and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

12. APPROVAL OF APRIL 8, 2014 MINUTES; APRIL 8, 2014 SPECIAL MEETING MINUTES AND MAY 5, 2014 ANNUAL MEETING MINUTES:
Motion to approve the April 8, 2014 minutes, April 8, 2014 special meeting minutes and May 5, 2014 annual meeting minutes, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, K. O'Callaghan.
ABSTAIN: S. Harrington.

13. APPROVAL OF FINANCIAL STATEMENT:
Motion to approve the Financial Statement, was made by Lisa Rose, seconded by Judy Moulton and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

14. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

The end of the school year is very busy with the following:

- The Jr/Sr Prom was held at the Manchester Country Club and the students were well behaved.
- The Band Concert was held last week and the Middle School played the song that won them an award at Six Flags.
- The Senior Citizen's Breakfast will be held Wednesday, May 21st at 8:45am.
- The Senior Capstone Fair will be held on May 27th at 6:30pm in the Library.
- 7th/8th grade Parent Night will be held June 3rd
- Graduation will be held on June 20th.
- Principal Smith will attend opening workshop in Hartford for self-study for NEASC on May 27th.

B. Superintendent:

1. Windham MOU Update:
   There are a total of 12 Windham students ($84,000 in revenue) with 4 for next year. The students are doing very well. A meeting will be held with every parent to evaluate how the students are doing.
2. Roof Bid Update:
   The roof bid update will be covered later on the agenda by Fiscal & Plant. There was only one bidder for the small roof project.
3. BYOD Implementation Plan:
   The BYOD Policy will be implemented in the best way to make sure all students and parents are aware of all the expectations.
4. Meeting with EnCon-Solar Panels:
   Jay Pytel will meet with EnCon next week to discuss non-penetrating solar panels. Funding may be available.
5. Milone and MacBroom Self-Study:
   The next meeting of the school study will be May 27th. The meeting is open to the public.

6. FY 14-15 Budget; Referendum Results:
   The budget passed by 73 votes. Scotland passed by 68%, Hampton passed by 59% and the Chaplin vote was 27 yes/36 no.
7. Quotes for Snowplowing
   Quotes are being obtained from several vendors for snowplowing.
8. Good News-Grant for 3D Printer for Tech Ed; Accolades Again for Chamber Choir:
   - Tim Prouty applied for and received Good News Grant for a 3D printer for the audio CAD class that helps with the drawings.
   - Congratulations to the Chamber Choir who have been invited to Carnegie Hall.
9. Retirement of Bruce Kopec:
   Bruce Kopec who has been Chair of the Science Department for a long time is retiring. He will be sorely missed.
   Motion to add to agenda Bruce Kopec Retirement as Item 15C, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

The Vertical Team meetings are going well. The next meeting is June 13th.

15. OLD BUSINESS/NEW BUSINESS:

A. Windham MOU Update: Covered under the Superintendent Report.

B. Feasibility of a Business Manager:
The Central Office requested the Superintendent post the Business Manager position for informational purposes. Kathy O'Callaghan expressed concerns with information not being presented to the Board and a personal agenda. Superintendent Henrici reported that the issue has been on the agenda for several months and respectively takes exception to any personal agenda.
Motion to post Business Manager position on CT Reap for informational purposes, was made by George Askew, seconded by Judy Moulton and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. L. Rose, S. Harrington, K. O'Callaghan.
ABSTAIN: J. Nelson.

C. Bruce Kopec Retirement:
A letter of retirement was received from Bruce Kopec effective June 30, 2014.
Motion to accept with regrets retirement letter from Bruce Kopec, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

16. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
Fiscal & Plant recommended approval of the Financial Statement and reviewed the Maintenance Report. Discussion was held regarding the roof project. There were only two union contractors that responded to the bids out of nine who obtained specs and plans. The other contractors will be contacted to see why they didn't submit a bid. The project will go out to bid again and a mandatory walk-through will be required.

B. Educational & Board Policies:
A meeting will be held before the end of the school year to discuss BYOD Policy.

C. Central Office:
MAWC was approved as the auditor. The Superintendent contract was approved. Discussion was held regarding the feasibility of a Business Manager. A meeting will be held before the end of the school year.

D. Technology:
A meeting will be held to review four applicants.

17. OTHER INFORMATION ITEMS:

A. Personnel and Supervision: No Report

B. Shared Services:
The School Study meeting will be held on May 27th with the location to be determined.

C. Allied Health:
Superintendent Henrici will follow up with UCONN.

D. Newsletter:
A meeting will be held in June and during the summer to prepare for the fall issue.

E. CABE/EASTCONN:
Jennifer Nelson attended CABE conference for a presentation on most recent legislation. Request to adopt RESC Calendar has been pushed back to 2017. Discussion was held on the impact of shifting population and the impact of magnet and charter schools to local Boards. K-8 students facing disciplinary issues can have incident expunged from their record after the 8th grade with certain conditions.

18. ADDITIONS TO THE AGENDA:
Add to next month's agenda: Trip to Washington, DC Update

19. SECOND AUDIENCE FOR CITIZENS: None

Motion to move Item #9 to Item #20 A, was made by George Askew, seconded by Lisa Rose and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

20. EXECUTIVE SESSION – DISCUSSION OF EMPLOYMENT OF SUPERINTENDENT; DISCUSSION OF EMPLOYMENT OF SPED DIRECTOR; EMPLOYMENT STATUS OF NON-CERTIFIED EMPLOYEE, EVA AWARD, CAFETERIA WAGES FOR FY 14-15:
Motion to enter into Executive Session (8:12 PM) for the purpose of discussing Employment of the Superintendent, discussion of Employment of SPED Director, Employment Status of Non-Certified Employee, EVA Award and Cafeteria Wages for FY 14-15 and invite the Superintendent to attend, was made by George Askew, seconded by Judy Moulton and carried with the following vote:

YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
The Board came out of Executive Session at 8:48 PM.

Motion to approve the employment agreement for Kenneth Henrici as Superintendent of Schools for the period of October 1, 2014 through September 30, 2017, with additional language added to item 6 stating the $450 mileage reimbursement shall be taxable, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, L. Rose, S. Harrington, K. O'Callaghan.
NO: J. Nelson.

Motion to accept the raises for the cafeteria staff as presented, with the funding generated from the Cafeteria Fund and not the Parish Hill operating budget, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Kathleen O'Callaghan left the meeting at 8:52 PM.

A. APPROVAL OF EF FOUNDATION FOR FOREIGN STUDY; APPROVAL OF WORLD LANGUAGE DEPARTMENT TRIP TO EUROPE:
Rob Jendrewski, foreign language department head, presented information for a 9 day European trip to the Mediterranean Coast April 10-April 18, 2015 through EF Tours.
Motion to approve the EF Tours Trip to the Mediterranean Coast in April 2015, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Mr. Jendrewski successfully completed training to become an International Exchange Coordinator through EF Tours Company program called "EF Exchange Year".
Motion to participate in the EF Exchange Year Program with Rob Jendrewski as International Exchange Coordinator, was made by Jennifer Nelson, seconded by Stephanie Harrington and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

21. ADJOURNMENT:
Motion to adjourn (9:15 PM) was made by Stephanie Harrington, seconded by Sally Ireland and carried unanimously.

Respectfully Submitted by Board Secretary Lisa Rose and Kathleen Scott, Recording Secretary