Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
May 19, 2015

Chairperson Steve Dunn called the meeting to order at 7:02 PM. Present were Board members Kate Donnelly, Sally Ireland, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend was Board member George Askew.

The Board recited the Pledge of Allegiance.

Motion to move Items #5, #6, #7, #8 and #9 to Items #1A, B, C, D and E, was made by Lisa Rose, seconded by Kathy O'Callaghan and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Superintendent Henrici, Principal Smith and Steve Dunn presented plaques and certificates to the following students who are involved in every facet of Parish Hill and the community. Behind every great student are loving and nurturing parents.

1. **A. CABE STUDENT-LEADER AWARDS – SAMANTHA CARD, CHRISTOPHER HOHMAN, ALIYAH TOMAS, SKYLER SEARS**
   B. CAS/CIAC SCHOLAR-LEADER AWARD – MAXX FREED, KELSEY ZATOR
   C. CAS/CIAC SCHOLAR-ARTIST AWARD – SAMANTHA CARD, ADDISON BECK
   Addison Beck who presented a great Senior Capstone project and was instrumental in the mock crash could not attend tonight's meeting.
   D. CAS/CIAC SCHOLAR-ATHLETE AWARDS – NICK HARRINGTON, SAMANTHA CARD
   Nick Harrington was on his way home from Fisher's Island with the golf team and could not attend tonight's meeting.
   E. MOST IMPROVED STUDENT LEADER AWARD – SHAWN HALOBURDO, KAYLA AMARAL
   Both of these students have shown tremendous growth and improvement.

2. **COMMUNICATION WITH THE AUDIENCE:**
   - Monica Egan presented letter regarding positive interactions with Principal Dori Smith.
   - Principal Dori Smith responded to letter of concerns from students which had many inaccuracies. The issues have been discussed with the students and will be discussed with the Board in a different forum.
   - Chris Hohman reported that the concerns from students could have been handled better.

3. WRITTEN COMMUNICATIONS TO THE BOARD:

- A letter was received from Rob Jendrewski regarding the future of the World Language Department and continuing the French program.
- A letter was received from Scott Yeo and Marc Baron regarding the positive impact on the Parish Hill Community by Principal Dori Smith.
- A letter was received from Joy Griffin regarding concerns with the formal letter of complaint against the Parish Hill administration.

4. STUDENT REPORT: None

5. CABE STUDENT-LEADER AWARDS – SAMANTHA CARD, CHRISTOPHER HOHMAN, ALIYAH TOMAS, SKYLER SEARS
6. CAS/CIAC SCHOLAR-LEADER AWARD – MAX FREED, KELSEY ZATOR
7. CAS/CIAC SCHOLAR-ARTIST AWARD – SAMANTHA CARD, ADDISON BECK
8. CAS/CIAC SCHOLAR-ATHLETE AWARDS – NICK HARRINGTON, SAMANTHA CARD
9. MOST IMPROVED STUDENT LEADER AWARD – SHAWN HALOBURDO, KAYLA AMARAL
Student awards moved to Item #1

10. APPROVAL OF MINUTES: APRIL 6, 2015
Jennifer Nelson suggested the Board consider conflicts with other schools when approving Graduation date. The Senior Class Trip and Graduation Date need a motion for approval.
Motion to approve the minutes of April 6, 2015, was made by Sally Ireland with the following correction: Item #5 should read – the budget is projected to have a surplus of approximately $18,000 to $19,000 and the Financial Advisor has recommended $200,000 to offset assessments. ***The motion was seconded by Judy Moulton and carried with the following vote:***
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

11. APPROVAL OF FINANCIAL STATEMENT:
Motion to approve Financial Statement, was made by Lisa Rose, seconded by Kate Donnelly and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

12. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:
The Board was presented with the following end-of –year events:

May 12th	Band Concert
May 20th	Senior Citizen Breakfast/Choral Concert at 6:30pm
May 26th	Capstone Fair
May 27th	Senior Class Trip
June 1st	Incoming 7th grade parent orientation
June 4th	Jr/Sr picnic off campus – 8th grade picnic on campus
June 16-18	Senior exams
June 16-19	Senior class breakfast/graduation rehearsal/GRADUATION

June 22 Last Day for staff

An email was received regarding how well behaved and courteous students were at the Six Flags band event.

B. Superintendent:

1. Teacher Evaluation Plan-Update:
   The plan needs major revision and an extension to submit the plan was extended to August 1st.
2. Windham MOU Termination:
   An article was published in the newspaper regarding termination of the Windham MOU. Superintendent Henrici expressed concerns with the lack of professional courtesy for notification of the termination and sent a letter to the Windham Superintendent regarding those concerns and the inaccuracies in the article.
3. Boiler/Roof Update:
   The roof will be replaced in the hallway leading to the Library.
4. Staff Vacancies – 15-16:
   Three letters of resignation will be presented later on the agenda.
5. EVA Award:
   Superintendent Henrici recommends moving to Executive Session as this award is a surprise award presented at Graduation.
6. Mock Crash:
   The Mock Crash received great response in collaboration with the local fire departments.
7. End-of-Year Activities:
   Presented in the Principal Report.
8. Milone and MacBroom Self-Study:
   Superintendent Henrici suggested minutes and notes from the public hearings be posted in a timely fashion. They are not yet posted on the town websites.

13. OLD BUSINESS/NEW BUSINESS:

A. EVA Award Nominations:

Motion to move EVA Award Nominations to Executive Session as Item #17C, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

B. Future Grade 8 Trip to Washington, D.C.:

Kathy Freed presented information on the Washington, D.C. trip that was very educational and a huge success. She is willing to organize future trips and will kick off sign ups with a car wash that gives students the opportunity to earn the full down payment.

Motion for tentative approval of the Grade 8 Washington, D.C. trip for the 2015-16 school year, was made by Sally Ireland, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Kate Donnelly suggested contacting Joe Courtney to a coordinate a tour of the White House.

C. Discussion of Status of French Program 15-16:

Key teacher Rob Jendrewski recommends keeping French to provide as many options as possible for students. There are currently 25 students signed up for French. The recent hire of a .8 FTE French teacher who is also certified in Spanish and has some proficiency in German will be a great

asset to the world language department. Discussion of the French program was tabled until December for further review.

14. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION: Need info on all

A. Fiscal & Plant:

The Financial Statement was reviewed and the Maintenance Report was accepted. The pumps from the septic system failed. One pump was repaired temporarily. Quotes were obtained to replace the pumps and fittings. The Board was asked to authorize spending on an emergency basis from the Capital Non-recurring Fund.

Motion to authorize expenditure from the Capital Non-Recurring Fund for septic pump replacement, was made by Jennifer Nelson, seconded by Lisa Rose and carried with the following vote:

YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

B. Educational & Board Policies: No Report

C. Central Office:

Kathy O'Callaghan asked about the final report on the Superintendent Evaluation. Kate Donnelly expressed concerns about misinformation with the COC budget that was distributed in a flyer in Hampton and would like accurate information. The next meeting will be held on June 9th.

D. Technology: No Report

E. Personnel and Supervision:

Negotiations are underway with the paraprofessionals, maintenance and secretaries. Meeting dates for the paraprofessionals and maintenance are June 2nd and June 17th. Meeting dates for the secretaries is June 11th and June 27th.

F. Shared Services: No Report

G. Allied Health: No Report

H. Newsletter:

Thanks to student Meagan on the great job on the Board Newsletter.

I. CABE/EASTCONN:

EASTCONN's annual meeting will be held next week. CABE will hold workshops on the following: May 28th – Teacher Tenure Law, June 9th - legislative updates.

15. ADDITIONS TO THE AGENDA:

A. Approval of Senior Class Trip and Graduation Date:

Motion to approve Senior Class Trip to the Newport Mansions and Graduation Date of June 19th, was made by Sally Ireland, seconded by Judy Moulton and carried with the following vote:

YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Kathy O'Callaghan asked what is being done to align curriculum in the three elementary schools. Superintendent Henrici reported that there is a Vertical Team Committee working on aligning with a focus on technology and developing standards.

B. Letters of Resignation:

A letter of resignation was received from Math teacher Philip Crockett.
Motion to accept with regret resignation from Philip Crockett, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

A letter of resignation was received from Math teacher Karen Abbey.
Motion to accept with regret resignation from Karen Abbey, was made by Jennifer Nelson, seconded by Lisa Rose and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

A letter of resignation was received from Band Director Jessica Wolf.
Motion to accept with regret resignation from Jessica Wolf, was made by Sally Ireland, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

16. SECOND AUDIENCE FOR CITIZENS:

Kathy Donahue asked if there would be a Hampton representative at the COC meeting and whether the Board has appointed a subcommittee to discuss letter of concerns. Steve Dunn reported that the letter would be discussed in Executive Session and all parties have been notified.

Wendy Sears asked for clarification on the number of teachers that have left this year. Superintendent Henrici reported that 5 teachers have left. She also commended the staff and administration for working together to stay positive.

Kim Martin from Scotland suggested the Board develop a creative plan to recruit and retain students. She expressed concerns regarding not supporting the school.

17. EXECUTIVE SESSION:

A. Discussion of Letter Regarding Student Concerns
B. Discussion of 15-16 Cafeteria Wages
C. EVA Award Nominations

Motion to enter into Executive Session (9:25 PM) for the purpose of discussing Letter Regarding Student Concerns, 15-16 Cafeteria Wages and EVA Award Nominations and invite Superintendent Henrici, Principal Smith, Assistant Principal Brian Tedeschi, Guidance Larry Miller and Union Representative Gary Maynard, was made by Judy Moulton, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.
Mr. Maynard and all the staff left Executive Session at 10:20 PM.
The Board came out of Executive Session at 10:28 PM.

Kate Donnelly motioned that the Board of Education reviewed personnel issues presented during the audience for citizens at the April 6 Board of Education meeting and in Executive Session at the May 19th BOE meeting. The Board of Education regrets having these allegations discussed in open session. The Board of Education found these allegations to be unfounded. The motion was seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

Motion to approve the wage schedule for FY 15-16 as presented for the cafeteria staff, was made by Jennifer Nelson, seconded by Kate Donnelly and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

18. ADJOURNMENT:

Motion to adjourn (10:30 PM) was made by Judy Moulton, seconded by Kate Donnelly and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary