Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
March 17, 2015

Chairperson Steve Dunn called the meeting to order at 7:00 PM. Present were Board members Kate Donnelly, Sally Ireland, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Lisa Rose. Administrators present were Superintendent Ken Henrici and Principal Dori Smith. Unable to attend was Board member George Askew.

The Board recited the Pledge of Allegiance.

2. COMMUNICATION WITH THE AUDIENCE:
Chaplin Board of Finance Chair Dick Weingart commended the administration for their work on the frugal and responsible budget and encouraged the Board to reduce assessments for member towns with funds from the fund balance.

Kathy Donahue from Hampton expressed concerns with the limited number of budget copies available at the Central Office Committee meeting and the percentage of costs that are split.

Scotland Selectperson Clare D'Appollonio reported that an FOI request does not have to be submitted in writing.

3. WRITTEN COMMUNICATIONS TO THE BOARD: None

4. STUDENT REPORT:
Senior Haley Clairmont presented the student report. The 2nd Blood Drive will be held next month on April 1st with scholarships presented through Bob's Discount. There are eight $1,000 scholarships with the winners determined by the number of donors. Scholarships will be awarded to seniors with the most sponsors. Parish Hill is currently in 1st place. Many students participate in this event that encourages community involvement and helps to save lives.

5. APPROVAL OF MINUTES: FEBRUARY 17, 2015
Motion to approve the minutes of February 17, 2015, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, S. Dunn, J. Nelson.
ABSTAIN: K. Donnelly, K. O'Callaghan, S. Harrington, L. Rose.

6. APPROVAL FINANCIAL REPORT:
Motion to approve the Financial Report, was made by Lisa Rose, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

7. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- The Empty Bowl will be held on March 24th.
- "The Sound of Music" will be held on March 27th at 7pm and on March 28th at 1pm and 7pm.
- CAPT/CMT testing for Science will be held tomorrow. Smarter Balance (entirely computer based) will begin before April vacation and was a challenge to schedule.
- NEASC work continues. Thanks to the Board for approving six PD days for next year.
- Endicott surveys were sent out to parents and will be given to staff and students as well.

B. Superintendent:

1. Vertical Teaming Committee Meeting – March 31st:
   All four schools are working cooperatively and will be reviewing the technology plan.
2. 15-16 Health Insurance Update-Change of Carriers:
   The new insurance carrier is ConnectiCare with an 8.5% increase.
3. Milone and MacBroom Self-Study: will be discussed later on the agenda.
4. Small District Superintendent Meetings:
   The Superintendents meet at EASTCONN and are focusing on magnet tuition and the excess cost grant that has a financial impact on small districts. A meeting will be held with legislators to discuss their concerns.
5. Empty Bowl-March 24:
   Empty Bowl will be held on March 24th. It is a wonderful event and all are encouraged to attend.
6. FY 15-16 Budget:
   The budget was adjusted down with savings from lower health insurance (8.5%) and oil locked in at $2.25 gal.
7. Paraprofessional/Custodian Negotiations:
   Negotiations will begin shortly. The contract ends June 30th. The Board will be provided a copy of the contract for review.

8. OLD BUSINESS/NEW BUSINESS:

A. Final Approval of FY 15-16 Budget:

The Board was presented with the FY 15-16 budget with a .94% increase for review. Health insurance and magnet school tuition represent a good portion of the increase. Jennifer Nelson suggested taking capital improvement out of the operating budget and putting in a separate fund to reduce impact on MBR.

Motion to approve the FY 15-16 Budget, was made by Jennifer Nelson, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington,
NO: K. O'Callaghan.

B. Final Approval of 2015-2016 School Calendar:

All four schools are in alignment with the school calendar.

Motion to approve the 2015-2016 School Calendar, was made by Sally Ireland, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Financial Statement and Maintenance Report were reviewed and accepted. There was a brief discussion on the budget that was accepted as presented.

B. Educational & Board Policies: No Report

C. Central Office:
The Central Office budget was approved with a 1.64% increase. Kate Donnelly asked for a copy of the budget and a copy of the minutes from each meeting are sent to the Board. The Board will review the Central Office Committee compact for the equity of the split of the budget. Superintendent Henrici reported that all FOI regulations are complied with. The Business Manager position was posted with little response. The Financial Consultant will work one day a week.

D. Technology: No Report

E. Personnel and Supervision:
The French teacher position has been advertised and there is a potential candidate. The French program will be discussed at the next meeting.

F. Shared Services:
A Tri-Town Board meeting will be held on April 29th to discuss the school study. The Board was asked to bring questions and concerns to the next meeting for discussion.

G. Allied Health: No Report

H. Newsletter:
The next issue will be coming out soon.

I. CABE/EASTCONN: No Report

10. ADDITIONS TO THE AGENDA: None

11. SECOND AUDIENCE FOR CITIZENS:
Kathy Donahue commented that a cooperative agreement for the four schools would be more palpable. She also expressed concerns with not being able to attain an agenda for tonight's meeting. Superintendent Henrici reported that the website was down. Kate Donnelly suggested all three towns be contacted to post the agenda.

Dick Weingart commented on the following:
- Expressed concerns with making changes to the current Central Office budget that has already been approved.
- Suggested conducting financial services for all four towns under a common umbrella for potential financial savings.
- Expressed concerns with regard to the school study that there are more facilities than there are students to fill with.

Kathy Donahue expressed concerns with school study option that could close an elementary school.

12. EXECUTIVE SESSION – UPDATE ON PERSONAL MEDICAL LEAVE STATUS OF FACULTY MEMBER; UPDATE ON DISCIPLINARY MATTER WITH FACULTY MEMBER; UPDATE ON BUSINESS EDUCATION TEACHER VACANCY:

Motion to enter into Executive Session (9:07 PM) for the purpose of discussing Personnel Issues and invite the Superintendent to attend, was made by Jennifer Nelson, seconded by Lisa Rose and carried with the following vote:

YES: K. Donnelly, J. Moulton, S. Ireland, S. Dunn, J. Nelson, L. Rose, S. Harrington, K. O'Callaghan.

The Board came out of Executive Session at

13. ADJOURNMENT:

Motion to adjourn

Respectfully Submitted by Kathleen Scott
Recording Secretary