Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Special Meeting Minutes
February 23, 2016

Chairperson Steve Dunn called the meeting to order at 7:00 PM. Present were Board members Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan, Stephanie Harrington and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend was Board members Kate Donnelly, Sally Ireland and George Askew.

A small reception was held before the meeting to welcome new Assistant Principal Tom McKenna.

The Board recited the Pledge of Allegiance.

2. COMMUNICATION WITH THE AUDIENCE:
Hampton First Selectman Alan Cahill reported that he cannot attend the insurance meeting and will send another Selectperson in his place. In addition, the administration at Parish Hill will be contacted regarding an enumeration. Mr. Cahill also expressed concerns regarding the chain of command and governance of the RD11 Board.

3. WRITTEN COMMUNICATIONS TO THE BOARD: None

4. STUDENT REPORT:
Senior Emma Burnham presented the Student Report. She commended Ms. Rock for her help with an independent study in theater and is Stage Manager for the upcoming dinner and show, "Cabaret Night" on March 11th. All Board members are encouraged to attend to observe the great talent in the music department.

5. APPROVAL OF JANUARY 19, 2016 MINUTES:
Motion to approve the minutes of January 19, 2016, was made by Judy Moulton with the following corrections: Item #7 add – Jennifer Nelson asked questions to the auditor that were unanswered. Stacy Foster added that those questions should be directed to the Financial Office. Item #11C should read – Board members were told a meeting would be called the last week of January or the first week of February. ***The motion was seconded by Stacy Foster and carried with the following vote:***
YES: J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.
ABSTAIN: S. Harrington.

6. APPROVAL OF FINANCIAL STATEMENT:
Tabled until the next meeting due to lack of a quorum from Fiscal & Plant.

7. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:
A. Principal:
- The entire school will gather to decorate bowls for the Empty Bowl project.

- A Valentine's Dance held on February 11th was sponsored by the freshmen class. A good time was had by all who attended.
- The Foxwood Bingo fundraiser for the 8th grade's trip to Washington was very successful.
- The Foreign Language trip to Canada held on February 12-15 was adventurous and educational. Thanks to chaperones Jean Minski and Brad Caron for making this trip possible.
- Cabaret Night will be held on March 11th at 6pm with $10 for admission or $15 for dinner and the show.
- Broadway star Kristin Huffman of "Company" fame provided individualized instruction to help students with their theater production.
- The American Association of University Women has invited all girls to a Tech Savvy meeting this Saturday.
- Both boys and girls basketball have qualified for states.

B. Superintendent:

- **SBAC Participation Rate – 100% ELA Science; 97.2% Math SPED – 100% ELA and Science; 95.7% Math:**
  Great scores that shows support for special education.
- **Financial Impact of Magnet Tuition /Unanticipated Magnet Enrollment:**
  Magnet tuition makes the budget challenging and difficult to project.
- **Superintendent Evaluation:**
  The Board was presented with Superintendent Evaluation. Judy Moulton will collate responses. The Chaplin Board will collate their responses.
- An insurance meeting is scheduled for tomorrow at 4:30pm to review bids.

a. Preliminary Discussion of FY 2016-2017 Budget:

The Board was presented with proposed budget with a 1.63% increase. Projected costs for health insurance, contractual salaries and magnet school tuition will exceed the recommended budget increase. Hard decisions were made with significant declines in enrollment. Staffing will be reduced 1.4 full-time certified staff and 1.0 full-time non-certified staff. The number of special education students and outplacements are high. Discussion was held regarding keeping the French program. Interest has increased with 19 current students and 35 students signed up for next year. Jennifer Nelson expressed concerns with not being able to reduce assessments by $200,000 as has been done in the past. Stephanie Harrington suggested checking with Special Education services to see if outplacements can be brought back in house with additional support.

b. Discussion of Preliminary 2016-2017 School Calendar:

The Board was presented with two options for the School Calendar that needs to mirror EASTCONN. Option B provides an early release for mid-terms to give students time to study and teachers' time to grade the exams. Jennifer Nelson suggested using the time for enrichment activities.

Motion to approve Option B of the 2016-2017 School Calendar, was made by Jennifer Nelson, seconded by Kathy O'Callaghan and carried with the following vote:
YES: J. Moulton, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.

8. OLD BUSINESS/NEW BUSINESS:

A. Four Boards of Education Meetings and Subcommittee Meetings - Update:

Superintendent Henrici reported that Woodstock Academy sent out a flyer and survey for enrollment. Students can only attend there if it is a designated high school or school of choice. The next meeting for the four Boards of Education will be held on Thursday, February 25th at 7pm at Chaplin Elementary.

B. Approval of Paraprofessional/Custodian Contract:
Kathy O'Callaghan expressed concerns with the salary increase as there is no increase in Social Security.
Motion to approve the Paraprofessional/Custodian Contract, was made by Jennifer Nelson, seconded by Stacy Foster and carried with the following vote:
YES: J. Moulton, S. Dunn, S. Foster, S. Harrington.
NO: K. O'Callaghan.
ABSTAIN: J. Nelson.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Financial Statement and Maintenance Report were reviewed but no action was taken due to a lack of a quorum.

B. Educational & Board Policies:
CABE services will provide model policies to assist with aligning policies with new legislation.

C. Central Office:
A meeting is tentatively scheduled for next Wednesday at 6pm. Jennifer Nelson expressed concerns with dual membership and suggested looking at the compact.

D. Technology: No Report

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health: No Report

H. Newsletter:
The Newsletter will include information on the average student. Kathy O'Callaghan suggested having students write about the clubs they are in. Jennifer Nelson asked to include information on the four Boards of Education meetings and issues the Board is grappling with.

I. CABE/EASTCONN:
EASTCONN cancelled their meeting today.

10. ADDITIONS TO THE AGENDA:
Kathy O'Callaghan asked for the overall results of AP classes and the number of students who are passing and not passing.

11. SECOND AUDIENCE FOR CITIZENS:

Physical Education Teacher Brad Caron expressed concerns with the proposed cuts and how he was notified.

Scotland First Selectman Dan Syme expressed concerns with the magnet schools, the state government and lack of progress with Allied Health. He suggested contacting Putnam regarding their Allied Health program.

Dennis LaBelle from Scotland expressed concerns regarding potential cuts to the French program.

World Language teacher Rob Jendrewski expressed support for his colleagues and the Language Arts specifically French that has increasing enrollment.

The Special Education key teacher expressed concerns with the cuts to the Clinical School Counselor and the negative impact it will have on students and the NEASC visit. He asked the Board to reconsider the cuts.

English Teacher Prentice Tracy expressed concerns with the proposed cuts and the lack of stability that would impact the NEASC visit. There are 18 teachers in attendance tonight to show support for their colleagues.

English Teacher Marc Baron expressed concerns with the proposed cuts and asked the Board to consider that teaching is part of a network working together to make students successful.

Steve Dunn commended the staff for all their work. The townspeople will not approve a large increase to the budget which has made for some difficult decisions.

Stacy Foster commended all the teachers for coming to the meeting in unified support.

12. EXECUTIVE SESSION – DISCUSSION OF EMPLOYMENT STATUS OF EMPLOYEE:
Motion to enter into Executive Session (9:10 PM) for the purpose of discussing Employment Status of Employee and invite the Superintendent to attend, was made by Judy Moulton, seconded by Stacy and carried with the following vote:
YES: J. Moulton, S. Dunn, J. Nelson, S. Foster, S. Harrington, K. O'Callaghan.
The Board came out of Executive Session at 9:23 PM.

13. ADJOURNMENT:
Motion to adjourn (9:29 PM) was made by Stacy Foster, seconded by Judy Moulton and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary