Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
February 17, 2015

Chairperson Steve Dunn called the meeting to order at 7:04 PM. Present were Board members Sally Ireland, George Askew, Judy Moulton and Jennifer Nelson. Administrators present were Superintendent Ken Henrici and Assistant Principal Brian Tedeschi. Unable to attend was Board members Kathleen O'Callaghan, Stephanie Harrington, Lisa Rose and Kate Donnelly.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:**
   Melanie Savino thanked the Board for volunteering their time.

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **STUDENT REPORT:** No Report

5. **APPROVAL OF MINUTES: JANUARY 20, 2015**
   Motion to approve the minutes of January 20, 2015, was made by George Askew, seconded by Judy Moulton and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson.

6. **DEPARTMENT PRESENTATION – SCIENCE DEPARTMENT:**
   Dan Rottino presented update on the Science Department with new standards that will help prepare students for the rigors of college and careers. He serves on the State Science Assessment Advisory Committee. The state wants to wait to make changes until the standards have been adopted. Every standard has three components: content, scientific and engineering practices and cross-cutting concepts.

7. **APPROVAL OF FINANCIAL STATEMENT:**
   Motion to approve the Financial Statement, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
   YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson.

8. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. Principal:
   Assistant Principal Brian Tedeschi presented the Principal Report.
   - The Empty Bowl will be held on March 24th at 4pm. Former student Sam Riser is doing a similar project in Canterbury raising funds for the food kitchen.
   - An evening performance of The "Sound of Music" will be held on March 27th in addition to a matinee and evening performance to be held on March 28th.
   - A Red Cross Blood Drive will be held on April 1st.

B. Superintendent:

a. Preliminary Discussion of FY 15-16 Budget:

The Board was presented with the proposed FY 15-16 budget. The fiscally responsible budget has a 1.47% increase that meets the educational needs of the students while recognizing the financial constraints of tri-town taxpayers. Health Insurance and Magnet School tuition are almost 3% of the budget. Jennifer Nelson suggested having a budget workshop.

b. Discussion of Preliminary 2015-2016 School Calendar:

The Board was presented with two options of the preliminary 2015-2016 School Calendar that aligns with the elementary schools and EASTCONN. The difference between the two options is the number of professional development days.

Motion to accept Option 2 Preliminary 2015-2016 School Calendar, was made by Sally Ireland, seconded by George Askew and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson.

1. Milone and MacBroom Self-Study – Public Informational Meeting – March 12:
   A meeting will be held on March 12th with the four Boards of Education, the Selectmen and Milone and MacBroom to review information before going to a public forum.
2. Vertical Teaming Committee Meeting – February 10:
   The meeting with the elementary schools and Parish Hill was very productive moving toward uniformity.
3. 15-16 Health Insurance Update – February 24 Meeting:
   A meeting will be held on February 24th to obtain final premium increase (17.5% has been budgeted). The three bidders are Anthem, Conneticare and Harvard.
4. Technology Grant – Submitted February 13:
   The Technology Grant was submitted and will be used to purchase Chrome Books for the new assessments.
5. SBAC Test:
   The SBAC Tests will be very challenging.
6. Catherine Wade Music Wing Dedication – February 4:
   The music wing dedication was very moving with a performance of the Chamber Choir. Lunch was prepared and served by the culinary students.
7. School Nurse Leave of Absence; Thank You to Don Wilson:
   The School Nurse will be out for 3-4 weeks covered by an RN substitute that may impact the budget. Don Wilson was commended for the great job as acting Principal in Dori Smith's absence.
8. Girls' Softball – Co-op Proposal:
   Holy Family has backed out. Students are encouraged to try out for the team.

- The search continues for a Business Manager.

9. OLD BUSINESS/NEW BUSINESS:

A. Letter of Resignation – Zachary Palmer:

A letter of resignation was received from Zachary Palmer.

Motion to accept with regrets resignation from Zachary Palmer, was made by George Askew, seconded by Sally Ireland and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson.

10. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION: Need info on all

A. Fiscal & Plant:
The financial statement, maintenance report and proposed budget were reviewed.

B. Educational & Board Policies: No Report

C. Central Office: No Report

D. Technology: No Report

E. Personnel and Supervision:
The administration is waiting to hear from the state regarding commencement date, mediation date and arbitration date for negotiations for paraprofessionals.

F. Shared Services: No Report

G. Allied Health: No Report

H. Newsletter:
The newsletter will go out in late February/early March.

I. CABE/EASTCONN:
A Personnel matter was discussed in Executive Session.

11. ADDITIONS TO THE AGENDA: None

12. SECOND AUDIENCE FOR CITIZENS: None

13. EXECUTIVE SESSION – SUPERINTENDENT EVALUATION:
Motion to enter into Executive Session (9:00 PM) for the purpose of discussing Superintendent Evaluation and invite the Superintendent to attend, was made by Sally Ireland, seconded by George Askew and carried with the following vote:
YES: J. Moulton, S. Ireland, G. Askew, S. Dunn, J. Nelson.
The Board came out of Executive Session at 9:10 PM.

14. ADJOURNMENT:
Motion to adjourn (9:11 PM) was made by George Askew, seconded by Sally Ireland and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary