Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
January 19, 2016

Chairperson Steve Dunn called the meeting to order at 7:06 PM. Present were Board members Kate Donnelly, George Askew, Judy Moulton, Jennifer Nelson, Kathleen O'Callaghan and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend was Board members Sally Ireland and Stephanie Harrington.

The Board recited the Pledge of Allegiance.

Motion to move Item #3 to here, was made by Stacy Foster, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, G. Askew, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

2. **COMMUNICATION WITH THE AUDIENCE:**
   Scotland Selectperson Clare D'Appollonio expressed concerns with the retirement status of the Superintendent being discussed in Executive Session. Kathy Donahue also expressed concerns with this issue being a financial matter that should be discussed in public session.

3. **PRESENTATION OF CAPSS STUDENT LEADER AWARD – EMMA BURNHAM:**
   Superintendent Henrici and Steve Dunn presented a plaque to honor CAPSS Student Leader Emma Burnham who was honored previously at RHAM High School for her academic prowess and outstanding leadership in the school and the community.

4. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

5. **STUDENT REPORT:**
   Junior Zoe Blanchard presented the Student Report on the music department, classes and Diversity Club. She volunteered with the chorus to keep the program going until a new teacher was hired. That included chamber choir trips, singing Christmas carols at various locations and the summer Jazz Camp in Litchfield for an opportunity to work with expert musicians. Teachers have made classes comfortable in preparing students for college. Zoe belongs to the Civil Air Patrol Auxiliary through the Diversity Club. A guest speaker will do a presentation on Syrian refugees on January 28th.

6. **APPROVAL OF DECEMBER 15, 2015 MINUTES:**
   Motion to approve the minutes of December 15, 2015, was made by George Askew, seconded by Judy Moulton and carried with the following vote:
   YES: K. Donnelly, J. Moulton, G. Askew, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

7. **FY 14-15 AUDIT PRESENTATION – AUDITOR, MACW:**

The Board was presented with the audit with an unmodified opinion. There were no findings with internal controls or weaknesses, no difficulties, no audit adjustments, no disagreements with management and no findings of fraud or illegal events.

8. APPROVAL OF FINANCIAL STATEMENT:

Motion to approve Financial Statement, was made by Stacy Foster, seconded by George Askew and carried with the following vote:

YES: K. Donnelly, J. Moulton, G. Askew, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

9. ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:

A. Principal:

- Assistant Principal Tom McKenna's 1st day went well.
- Mid-term exams have ended.
- Mrs. Tillona has organized an Organizational Boot Camp for 7th grade students.
- Mrs. McGinley will be starting a Stress Relief Group for middle school students.
- Middle School Kindness Club will be held with two ECSU interns every Friday during lunch.
- Empty Bowl will be held on Thursday, March 24th. The Art Room will be open Wednesdays and Saturdays to make bowls.
- The middle school is holding a bingo fundraiser at Foxwoods on February 19th at 6pm for their Washington, D.C. Trip.
- The Chorus Concert held last week went well.

B. Superintendent:

a. Preliminary Discussion of FY 15-16 Budget:

11.25% will be budgeted for insurance.

1. "Every Student Succeeds" Federal Law (Replaces NCLB):
   The main shift is to give more decision making to states with more flexibility on SBAC, CCSS, Teacher Evaluation and Testing, no federal sanctions and changes won't be immediate.
2. EASTCONN "Supers and Troopers" Conference:
   The main focus was the impact of social media on students.
3. Paraprofessional/Custodian Negotiations-Update:
   The Committee hopes to have an agreement soon. The issue will be discussed further in Executive Session.
4. FY 16-17 Budget Timeline; FY 16-17 Budget Meetings with Principals/Administrators:
   A preliminary budget will be presented at the February meeting. Budget meetings are being held with the administrators.
5. Financial Impact of Magnet Tuition/Unanticipated Magnet Enrollment:
   Magnet tuition is difficult to project due to notification.

A broken pipe due to the extreme cold caused no heat in 3-4 rooms.

Jennifer Nelson asked if the budget would be reduced due to decrease in enrollment. Superintendent reported that enrollment and other factors impact the budget.

10. OLD BUSINESS/NEW BUSINESS:

A. Request for Continued Attendance for Remainder of FY 15-16 by Potential Non-Resident Student:

Mrs. Vega asked the Board to allow her son to remain at Parish Hill for the remainder of the school year.

Motion to enter into Executive Session (7:44 PM) to discuss continued attendance for the remainder of FY 15-16 by potential non-resident student and invite the Superintendent and Scotland First Selectman to attend, was made by Judy Moulton, seconded by Stacy Foster and carried with the following vote:

YES: K. Donnelly, J. Moulton, G. Askew, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

The Board came out of Executive Session at 8:36 PM.

Motion to approve request for continued attendance for remainder of FY 15-16 by potential non-resident student, was made by Stacy Foster, seconded by Kathy O'Callaghan and failed with the following vote:

YES: G. Askew.

NO: J. Moulton, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

ABSTAIN: K. Donnelly.

The decision is effective immediately.

B. Four Boards of Education Meetings and Subcommittee Meetings - Update:

The Shared Services Subcommittee is pursuing the areas of transportation (bus equipment maintenance and savings to combine contracts and redo the routes) oil, Special Education Director salary, Superintendent (share the Superintendent with all four schools). The Survey Committee is ready to move forward with the survey. Mailing lists have been obtained from all three towns. Chaplin has approved their town hall as a secure place for receipt of the surveys. The next meeting of the four Boards of Education will be held on Thursday, January 21st at Scotland Elementary at 7pm.

C. Approval of Policies

a. #5141.4 Reporting of Child Abuse, Neglect and Sexual Assault:
b. #5144.1 Physical Restraint/Seclusion:
c. #5113 Attendance and Excuses
d. #5141.3 Health Assessments and Immunizations
e. #1331 Smoke Free Environment

Motion to approve the above listed Policies, was made by Jennifer Nelson, seconded by Stacy Foster and carried with the following vote:

YES: K. Donnelly, J. Moulton, G. Askew, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.

11. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:

The Committee reviewed the Budget and recommended approval of the Financial Statement.

B. Educational & Board Policies: No Report

C. Central Office: No Report

D. Technology: No Report

E. Personnel and Supervision:
The Committee hopes to reach an agreement soon with negotiations.

F. Shared Services: No Report

G. Allied Health:
A survey will be conducted to gauge student interest.

H. Newsletter:
The Committee will meet soon to discuss the next issue. Kathy O'Callaghan suggested including articles covering average students. Kate Donnelly suggested including articles covering what's happening with the Board.

I. CABE/EASTCONN: No Report

12. ADDITIONS TO THE AGENDA:
Kathy O'Callaghan asked if the audit report presented at the last meeting by Hampton First Selectman Alan Cahill will be presented to the Board. She also asked for clarification of Board members discussing opinions outside the regular meeting. Superintendent Henrici reported that the report will be presented to the Central Office Committee and then to the Board.

13. SECOND AUDIENCE FOR CITIZENS: None

14. EXECUTIVE SESSION – PARAPROFFESIONAL/CUSTODIAL NEGOTIATION UPDATE; DISCUSSION OF EMPLOYMENT STATUS OF EMPLOYEE:
Motion to enter into Executive Session (8:56 PM) for the purpose of discussing Paraprofessional/Custodial Negotiation Update and Discussion of Employment Status of Employee and invite the Superintendent and Scotland First Selectman to attend, was made by Jennifer Nelson, seconded by Judy Moulton and carried with the following vote:
YES: K. Donnelly, J. Moulton, G. Askew, S. Dunn, J. Nelson, S. Foster, K. O'Callaghan.
The Board came out of Executive Session at 9:42 PM.

15. ADJOURNMENT:
Motion to adjourn (9:43 PM) was made by Judy Moulton, seconded by Stacy Foster and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Secretary