Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
April 11, 2017

Chairperson Steve Dunn called the meeting to order at 7:01 PM. Present were Board members Kate Donnelly, Bud Smallwood, Sally Ireland, Rose Bisson (7:43 PM), Jennifer Nelson and Stephanie Harrington. Unable to attend were Board members Stacy Foster and Kathleen O'Callaghan. Administrators present was Ken Henrici.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** None

4. **STUDENT REPORT:** No Report

5. **APPROVAL OF MARCH 21, 2017 MINUTES:**
   Bud Smallwood requested that the Board meetings be recorded.
   Motion to approve the minutes of March 21, 2017, was made by Kate Donnelly with the following corrections: Item #7B should read – 88% of the budget is spent on education and Scotland is a large contributor to Parish Hill. Item #8D delete – Bud Smallwood commented on Malone and McBroom report that recommended full regionalization to save the most money. Item #8D add – Bud Smallwood commented that before the state reductions, the fiscal conditions in Scotland are unstable. Scotland would be very unstable with further reductions and discussing bankruptcy.
   The motion was seconded by Jennifer Nelson and carried with the following vote:
   YES: K. Donnelly, B. Smallwood, S. Ireland, S. Dunn, S. Harrington, J. Nelson.

6. **APPROVAL OF FINANCIAL STATEMENTS:**
   Motion to approve the Financial Statements dated March 31, 2017, was made by Jennifer Nelson, seconded by Kate Donnelly and carried with the following vote:
   YES: K. Donnelly, B. Smallwood, S. Ireland, S. Dunn, S. Harrington, J. Nelson.

7. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. **Principal:** No Report

   B. **Superintendent:**
      - The Governor's 2017-18 budget is in limbo.
      - The Board was presented with longer term Capital Improvement Plan.

- Progress is being made with the Vertical Teaming Committee. The next meeting will be held on April 26th.
- Empty Bowl was a great event with the best attendance ever.
- The Senior Capstone Fair will be held the Thursday before Memorial Day and is a great event with amazing topics that include Artificial Intelligence and a Food Garden for the cafeteria.
- CAPT/CMT Science Test will be held the week of April 17; SBAC ELA/Math Tests will be held the week of April 25; AP testing will be held May 2-May 9
- Monica Egan applied for and received a $1,500 grant from Recycle CT that will be used for stainless steel utensils and more recycling bins.
- Culinary Classes visited the Thurston Food Show at Aqua Turf with over 100 vendors for restaurant business. It was a great learning experience.

Kate Donnelly recommended composting to reduce disposal fees.

Rose Bisson arrived at the meeting at 7:43 PM.

8. OLD BUSINESS/NEW BUSINESS:

A. Report by PTA/Parish Hill Action Community Team: No Report

B. Four Boards of Education Meetings and Subcommittee Meetings - Update:
The last meeting was not well attended. The qualitative data from the survey was presented.

C. Addition/Withdrawal of Grades Committee Update:
The next meeting will be held on April 17th.

D. Dissolution Committee Update:
The Committee is moving forward with updating appendixes, reaching out to area schools for opportunities and costs and reviewing the 2009 report. Discussion was held regarding meeting jointly with the Addition/Withdrawal of Grades Committee. There are two separate charges for these committees.

E. Approval of FY 17-18 COC Budget:
The Board was presented with the FY 2017-18 COC Budget with a 4.92% increase.
Motion to approve the FY 17-18 COC Budget, was made by Kate Donnelly, seconded by Sally Ireland and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Harrington, J. Nelson.

F. Approval of FY 17-18 Region #11 Budget:
Motion to approve the FY 17-18 Region #11 Budget, was made by Sally Ireland, seconded by Rose Bisson and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, S. Dunn, S. Harrington, J. Nelson.

Superintendent Henrici recommended using $300,000 from the Fund Balance to offset assessments that are based on enrollment. This would be a $184,000 reduction for Scotland, $7,000 reduction for Hampton and a $56,000 increase for Chaplin.

Motion to approve $300,000 from the Fund Balance to offset town assessments for the FY 17-18 budget, was made by Jennifer Nelson, seconded by Kate Donnelly and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Harrington, J. Nelson.

G. Final Approval of Board Policies – 3280, 3281.2, 5145.4, 6142.101:
Motion to approve Board Policies 3280, 3281.2, 5145.4 and 6142.101, was made by Kate Donnelly, seconded by Rose Bisson and carried with the following vote:
YES: K. Donnelly, B. Smallwood, S. Ireland, R. Bisson, S. Dunn, S. Harrington, J. Nelson.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
An inquiry was made through the Windham Board of Education of possibly outsourcing students from Windham. A previous MOU with Windham has expired. A written proposal has been requested and will be presented to the Board.

B. Educational & Board Policies: No Report

C. Central Office: No Report

D. Technology:
The Technology support person will be invited to the next meeting for a technology presentation.

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health:
There are 31 students signed up for the Allied Health I class.

H. Newsletter:
The next issue will include information on the budget.

I. CABE/EASTCONN: No Report

10. SECOND AUDIENCE FOR CITIZENS:
Joe Savino asked the Board to consider recording the meeting so the public can hear how decisions are made.

11. AGENDA ITEMS FOR NEXT MEETING:
- Student Awards
- Technology Presentation

12. ADJOURNMENT:

Motion to adjourn (8:29 PM) was made by Sally Ireland, seconded by Rose Bisson and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk