Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT #11
BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
February 21, 2017

Chairperson Steve Dunn called the meeting to order at 7:05 PM. Present were Board members Kate Donnelly, Rose Bisson, Jennifer Nelson and Stacy Foster. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi. Unable to attend was Board members Bud Smallwood, Sally Ireland, Stephanie Harrington and Kathleen O'Callaghan.

The Board recited the Pledge of Allegiance.

2. **COMMUNICATION WITH THE AUDIENCE:** None

3. **WRITTEN COMMUNICATIONS TO THE BOARD:** No Report

4. **STUDENT REPORT:** No Report

5. **APPROVAL OF JANUARY 17, 2017 MINUTES:**
   Motion to approve the minutes of January 17, 2017, was made by Stacy Foster, seconded by Rose Bisson and carried with the following vote:
   YES: K. Donnelly, R. Bisson, S. Dunn, S. Foster, J. Nelson.

6. **APPROVAL OF FINANCIAL STATEMENTS:**
   Motion to approve the Financial Statements, was made by Rose Bisson, seconded by Stacy Foster and carried with the following vote:
   YES: K. Donnelly, R. Bisson, S. Dunn, S. Foster, J. Nelson.

7. **ADMINISTRATIVE REPORTS/ADMINISTRATIVE REQUESTS FOR BOARD ACTION:**
   A. **Principal:**
      - Tickets ($15) are available for the Foxwoods Bingo fundraiser to benefit the Middle School Washington D.C. trip and the Senior Class.
      - Parent/Teacher Conferences will be held on March 16th.
      - The musical "Annie" will be held on March 24th and 25th.
      - A Blood Drive will be held on March 29th from 10am – 3pm.
      - Empty Bowls will be held on March 30th. The studio is open on to make bowls on Saturdays from 10-2pm.
      - The School Nurse has resigned and Mrs. Gretchen Droetch will fill in until a replacement is hired.
      - Congratulations to the Middle School Girls Basketball QVC Champions.

- Congratulations to Jacob Clark, Kelsey Zator and Sabrina Chesters for their strong performance in the Class S Indoor Track Championship.

B. Superintendent:

- There is a positive response to allied health with 12 students requesting the course. A potential partnership with UCONN is in the works.
- The Governor's budget proposal has intense cuts to transportation, ECS and Adult Education.
- The Vertical Teaming Committee will meet with the 6th grade teachers who will be provided with the 7th/8th grade curriculum for Math, English Language and Science.
- Three quotes are being obtained for lighting in the circle driveway. ConServ, Paquette Electric and Earthlight Technologies have expressed an interest.
- The World Language trip to Quebec City went well and was a great learning experience.
- Congratulations to all winter sports teams who have qualified for states.

8. OLD BUSINESS/NEW BUSINESS:

A. Report by PTO/Parish Hill Action Community Team:

- The Billboard is up at the intersection of RT 6 and RT 198.
- The PTA needs 100 members to become eligible for scholarships. There are 80 members to date.
- With Connect for Respect, Lauren Foster is talking to student leaders to develop a school climate survey.
- A dinner was held for the Diani family who lost their father/husband with $2,500 raised.
- 46 Junior Pirates joined the Junior Pirates Booster Club.
- Basketball players will participate in Read across America on March 2nd.
- Students will volunteer in the Windham Special Olympics on March 11th.

B. Four Boards of Education Meetings and Subcommittee Meetings - Update:

Jaclyn Chancey is compiling written comments from the survey. Ann Gruenberg presented legislative information and encouraged all to attend the CABE Day on the Hill on March 8th. The next meeting is scheduled for March 30th but will need to be rescheduled as it conflicts with Empty Bowls.

C. Addition/Withdrawal of Grades Committee Update:

Discussion was centered on PreK-8 and PreK-12 with a single district and single administration.

D. Dissolution Committee Update:

Jennifer Nelson asked for the 2009 full report and the current elementary school budgets and will develop a spreadsheet for comparison. Cesar Beltran will research what is important as a quality education. The next meeting will be held on February 23rd.

E. Presentation of FY 15-16 Audit – MAWC, LLC: Tabled until the next meeting

F. Presentation of Preliminary FY 17-18 Budget:

A preliminary budget was presented with a 0% increase. Health Insurance is budgeted at 11.5%. There are 13 magnet school students. The cost of outplaced students is reduced due to students transitioning out.

G. Discussion and Possible Action on 2017-2018 School Calendar:
The School Calendar is mandated to follow EASTCONN. Professional Development will be shared with the elementary schools for cost savings. The only variation is the last day of school pending any snow days.
Motion to approve the 2017-2018 School Calendar, was made by Kate Donnelly, seconded by Jennifer Nelson and carried with the following vote:
YES: K. Donnelly, R. Bisson, S. Dunn, S. Foster, J. Nelson.

H. Superintendent Evaluation Protocol:
The Superintendent Evaluation from last year needs to be compiled and reviewed by the Central Office Committee.

I. BOE E-Mail Address:
Each Board member has an email address available on the website.

9. COMMITTEE REPORTS/REPORTS FOR BOARD ACTION:

A. Fiscal & Plant:
The Maintenance Report was accepted and the Financial Statements were recommended for approval.

B. Educational & Board Policies:
New mandates that need policies are new Wellness Policy, change in the definition of disabilities and Crowd Funding. Jennifer Nelson would like to update the Bylaws.

C. Central Office:
The audit was presented and a matching contribution for retirement was approved for the administrative secretary.

D. Technology: No Report

E. Personnel and Supervision: No Report

F. Shared Services: No Report

G. Allied Health: Covered Already

H. Newsletter:
The next issue should be out this week.

I. CABE/EASTCONN:

CABE Day on the Hill will be held on Wednesday, March 8th. Paula Cohen from EASTCONN is retiring the end of this year.

10. SECOND AUDIENCE FOR CITIZENS:

Lisa LaBelle asked if homeschooled students could participate in after-school activities. Superintendent Henrici reported that they could not participate in any extracurricular activities per Board Policy.

Mike Quick asked for clarification on how often NEASC comes to visit and why there are not funds in the budget for the cabaret that is held alternately with a musical.

11. AGENDA ITEMS FOR NEXT MEETING:

- Final Approval of Budget
- Audit

12. ADJOURNMENT:

Motion to adjourn (8:23 PM) was made by Stacy Foster, seconded by Rose Bisson and carried unanimously.

Respectfully Submitted by Kathleen Scott
Recording Clerk