

PTO/PHACT Meeting Notes

8/9/16

Attending: Lisa LaBelle, Karen McElroy, Darcy Baron, Tracey Dunn, Carol Sweat, Kim Martin,

Shannon Haddad, Callie Mihok, Sherry Smarden. Maryellen Donnelly

Notes taken and summarized, and typed by Karen McElroy

- **Updates-**
 - Shannon Haddad will be the treasurer for the group. Thanks Shannon!
 - Painting of classrooms, etc is almost complete. Darcy B and Kim M will go through the rooms this week and see what needs to be finished.
 - Tracey D brought local florist in to assess the grounds. They may be willing to donate for landscaping.
- **Brooklyn Fair-**
 - 🍏 We can now sell water and Juice. Need letter from school to get donations from stores. Stop-n-Shop will donate \$25 gift card from Willimantic. Will ask for donations first through FB and see how much more we need. Drop off between 8am and 3pm.
 - 🍏 Fair \$500.00/4 days
 - 🍏 Thurs 25th (Shannon plus 1 (possibly Kim plus 1 and/or Callie) 3pm-11pm, Fri 26th (Kim Martin/Carol Sweat 9am-5pm) and Sat 27th 9am-11pm (Karen and Lisa 9-5pm), Sun 9am-8pm. (Tracy/Ethan & Maryellen 9-2pm) Children under 12 are free.
 - 🍏 20 one day passes. One parking tickets. We can also buy family 4 packs for \$30
 - 🍏 We will use tablecloth from Parish Hill – Darcy will look for more. Also Pirate costume
 - 🍏 No going on the Pirate Ship only in front of ship
 - 🍏 Karen L. has a frame to donate for pictures
 - 🍏 Supplies for Brooklyn Fair: \$126.52 – ordered arriving Aug 12th
 - 🍏 To get notifications on Facebook PTO/PHACT site – Click on three dots on home page, then Notifications then click Get Notifications.
 - 🍏 Chaplin Labor Day at Garrison Park – PTO/PHACT will do something there. Lisa L. will talk to organizer.
 - 🍏 Kim bringing power strip
 - 🍏 Tracy D. will bring 2 - 6 ft tables and tent
 - 🍏 Karen bringing 2 fans and a cooler
 - 🍏 Karen to price cell phone chords and chargers – at dollar store
 - 🍏 Karen will price face paint at Walmart
 - 🍏 Shannon bringing lending benches (2) and a cooler
 - 🍏 All volunteers bring camping chair
 - 🍏 Callie and Kim will bring power strips

- 🍏 We can get ice at Parish Hill
- 🍏 Lisa will bring cash box and chargers.
- 🍏 Darcy will bring white board
- 🍏 We will present Empty Bowls, Empty Bowl Article, chorus trophy and poster of 4th of July
- 🍏 Callie M will make handouts to give out at fair to people walking around directing them to our tent. Big Pirate balloon will float high to signal us.
- **Post card for PHMHS Promotion and Publicity**
 - 🍏 Put together by Tracey D. Reviewed draft of postcard.
 - 🍏 Would like to mail before school starts.
 - 🍏 All towns plus Brooklyn.
 - 🍏 Discussed focus of post cards. Add “Did you know...” to the front of card. Focus on sharing information about the school.
 - 🍏 Discussed publicity for school and spending of PTO/PHACT Funds. Will try to keep an equal balance of spending on publicity/promotion, school upgrades, and student/teacher needs.

Next Meeting – Tuesday August 23rd – 6pm in Parish Hill Cafeteria